

VACANCY NOTICE

Applications are invited from suitably qualified persons to fill the following posts within the Zimbabwe Revenue Authority (ZIMRA) – an equal opportunity employer.

REGIONAL MANAGER INTERNATIONAL TAXATION – REVENUE ASSURANCE DIVISION – LEVEL 4 (1 POST)

Key Responsibilities

- Manages investigations on Multi Nationals Enterprises, Special Projects involving complex sectors, Transfer Pricing, Base Erosion & Profit Shifting
- Manages investigations on Tax evasion/avoidance, fraud and enhance voluntary compliance,
- Recovers lost revenue on all categories of clients and drive reforms through recommendations in legislation changes were appropriate.
- Plans and formulates annual strategic and operational plans for the region
- Monitors revenue performance for the region, ensuring revenue is accounted for, expanding revenue base and minimizing revenue leakages
- Advises and assists Commissioner with DTAs, MOUs, Trade Agreements, and Joint Commission Matters.
- Attends technical meetings with the Ministry of Finance to review existing legislation and determine its relevance
- Appraises regional management, implementing succession planning and development programmes.
- Monitors expenditure and works within set expenditure budget.
- Implements measures to minimize expenditure, authorizing expenditure and drafting regional expenditure budget
- Monitors use of assets and resources, carry out random checks on condition of assets and sourcing for resources for the region
- Prepares weekly, monthly, quarterly and annual reports and monitoring record keeping
- Attends pre-budget consultative meetings and provide advice thereon;
- Participates in management meetings, seminars and workshops
- Participates in recruitment, control, development, discipline supervision, CBN and NEC
- Any other duties as may be assigned.

Job Skills and Competencies

- Self-starter with ability to work under pressure and beyond stipulated hours.
- Ability to work both independently and as part of a team.
- Good communication and people skills.
- Unquestionable integrity.

Qualifications and Experience

- A degree in Accounting / Economics / Commerce / Fiscal Studies / Business Studies / Business Management / Social Sciences, Full CIS or equivalent.
- An MBA / MBL / MSc is an added advantage.
- Thorough knowledge of Customs & Taxes Legislation and Procedures is a requirement.

- At least 10 years working experience with at least 5 years at managerial level in a Customs & Excise/Taxes/ Revenue Assurance environment.
- Knowledge of ASYCUDA and TaRMS is a prerequisite.
- Clean Class (Four) 4 Driver 's License.

Interested candidates should submit applications, accompanied by a detailed Curriculum Vitae by **26 June 2024**, All applications should be emailed to: **ZimraRecruitment@zimra.co.zw** clearly stating the position applied for on the subject and addressed to:

The Director, Human Capital
Zimbabwe Revenue Authority
6th Floor ZB Centre
Corner First Street / Kwame Nkrumah Avenue
P. O. Box 4360 HARARE

Please note female candidates are encouraged to apply and only shortlisted applicants will be responded to.

