

Request for Quotation

ZIMRA RFQ No: 210/2021

First Aid Training for Head Office Staff Members



DATE OF ISSUE: 02/06/2021

CLOSING DATE: 09/06/2021

CATEGORY: PROMOTIONAL MATERIAL AND CONSULTANCY

To: Suppliers

Dear Sir/Madam,

Please provide your Price Quotation for **First Aid Training for 8 Head Office Staff Members**

1. Shown on the attached Specification of Goods sheet.
2. Please provide the Price Quotation on **your official signed and dated letterhead**.
3. Your Price Quotation must be received by the Procurement Management Unit (PMU) by
4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
6. Prices should be quoted including VAT. VAT should be shown separately.
7. Prices should be quoted in both USD and local currency as per SI 185 of 2020.
8. Bidders shall submit their bids electronically to rfqs@zimra.co.zw.
9. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
10. Award will be made on an item by item basis.
11. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
12. For further information, contact the undersigned on telephone no. +263242 773 040 or procurement@zimra.co.zw
13. Additional information: Bidders should attach the following company registration documents;
 - a) Certificate of Incorporation
 - b) CR6 and CR14
 - c) Valid Tax Clearance Certificate
 - d) **Proof of registration with PRAZ**

Signed: 

J. TARUME
PROCUREMENT MANAGER

Item	Description of Goods	UOM	Quantity require	Unit Price	Total Price
1	First Aid Training for 8 Head Office Staff Members: S. Muzawazi, W. Vengesai, K. Nyamutowa, T.Makambaire ,N. Chapwanya ,T. Kurira, R . Sigauke and C. Mandava	Unit	8		
Grand Total, DAP, ZIMRA Warehouse					
Currency					
Delivery Period: _____ weeks from receipt of order					

Delivery: Above items to be delivered to the following final destination(s):

Deliver to: Zimbabwe Revenue Authority, 61-63 Plymouth Road, Enfield Complex,
Southerton, Harare.

To be signed by the firm

Annex III

FORM OF CONTRACT AGREEMENT

THIS AGREEMENT number _____ made on _____, _____, between
_____ (hereinafter called "the Purchaser") on the one part and
_____ (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of ---**
----- to be supplied by Supplier, viz. Contract _____, (hereinafter called "Contract") and
has accepted the Quotation by the Supplier for the supply of goods under Contract at the
sum of _____ [in words]
(_____) [in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
 - a) Copy of Quotation including Technical and Price Schedule
 - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above.

Signature and seal of the Purchaser:

For and on behalf of

Name of Authorized Representative

Signature and seal of the Supplier:

For and on behalf of

INTERNAL REQUEST FOR THE SUPPLY OF GOODS/SERVICES

To: Head Administration /Procurement Manager / HR & Administration Manager / Administration

Officer / Administration Assistant /Procurement Assistant

Requisitioner Information

Date: 26 / 05 /2021

Requisitioner: Winnie Muvhuti

Division/Department : Human Capital

Tel/Cell: 0772 177 309

Delivery Location:...HC Office.....

Cost Centre:.....

QUANTITY	UNIT OF MEASURE	ITEM DESCRIPTION	ESTIMATED COST
8		First Aid Training for 8 Head Office Staff members	
		S.Muzawazi, W. Vengesai , K. Nyamutowa, T.Makambaire, N.Chapwanya, T.Kurira , R.Sigauke & C. Mandava	

a) DECLARATIONS IF QUOTATIONS HAVE ALREADY BEEN SOURCED

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b) QUOTATIONS SOURCED FROM THE FOLLOWING SUPPLIERS:

.....

c) CONFIRMATION OF AVAILABILITY OF FUNDS

.....

APPROVED BY: COMMISSIONER / DIRECTOR/ HEAD OF SECTION/ STATION MANAGER

.....

.....

26/5/21

NAME

SIGNATURE

DATE



EMRAS

EMERGENCY MEDICAL RESCUE AMBULANCE SERVICE

A member of PSMI Health Care Group

81 Baines Avenue/Mazoe Street, Harare


Tel: 04-250012, 797479

Email: emras@psmi.co.zw

Emergency Line: 04-250011



PSMI

Tel: 263 242 708331-5 773 050 861				Quotation	
EMRAS TRAINING ACADEMY (ETA) 55 FIFE AVENUE HARARE				14.05.2021	
				Document No A01CB01600000112	
				DELIVER TO: ZIMRA ATT: R SIGAUKE	
Account	Your Reference	Tax Exempt	Tax Reference	Sales Code	
0200047337					
ITEM DESCRIPTION					
Basic First Aid Training		QUANTITY	UNIT PRICE	NET PRICE	
		1,00	3 000,00	3 000,00	
EMRAS TRAINING ACADEMY 14 MAY 2021 55 FIFE AVENUE, HARARE TEL: 0242 708331-5					
Contact: PSMI EMRAS BANKING DETAILS FBC BANK NELSON MANDELA 6115161880178 BRANCH CODE 8102 SWIFT CODE FBCPZWHA					
Received in good order Signed Date		Sub Total		\$	3 000,00
		Discount @ 0.00%			-
		Amount Excl Tax			-
		Tax			-
		Total		ZWS	\$

BULAWAYO BASE
40A Robert Mugabe Way
Tel: 09-62611 (Emergency)
09-62188 (Admin)

GWERU BASE
Claybank Clinic
Claybank Rd, Windsor PK
Tel: 054-221214 (Emergency)
054-227236 (Admin)

MUTARE BASE
Stand No. 310
Chr. First & Aerodrome
Victory House
Tel: 020-82107
020-82106 (Emergency)

KWEKWE BASE
48-4th Street
PSMI Building
Kwekwe
Tel: 055-32884 / 22778
055-22884 (Emergency)

MASSVINGO BASE
42 Hallett Street
Masvingo
Tel: 039-263484 / 263424
039-263463 (Emergency)

EMRAS BINDURA
NSSA COMPLEX No. 2
TEL: 0271-6141 / 7538
CELL: 0772 190 361

EMRAS VICTORIA FALLS
ZAMBEZI BUILDING
413 CLARK ROAD
TEL: 013-46052 / 46053
CELL: 0732 148 296

ZIMBABWE RED CROSS SOCIETY**National Training Centre**

Red Cross House, 98 Cameron St. Harare, Zimbabwe

P.O. Box 1406 - Harare

Landline: 775416

E-mail**nursing@redcrosszim.org.zw****QUOTATION**

14/05/2021

RE: Basic Industrial First Aid Training

Item	Description	Duration	Quantity	Unit Fee (\$)	TOTAL((\$)
1.	Basic Industrial First Aid Training	3 Days	1	USD40.00	USD40,00

NB: Training can either be conducted at your workplace or at our training centre.**If training is to be conducted at your workplace, you are required to provide transport and meals for the trainer.****Certificate is valid for three years and is internationally recognized.****Banking Details**

Bank Name : Ecobank (NOSTRO ACC)
Account Name : Zimbabwe Red Cross –Nursing Project
Account Number : **5783600043218**
Branch : Borrowdale

We thank you for your support.

Yours sincerely,

.....
W. Mudadikwa
0771 937 872

THE ST. JOHN ASSOCIATION OF ZIMBABWE

FOR THE FAITH AND IN THE SERVICE OF HUMANITY
St John First in First Aid



St John

The Patron:
Headquarters: 102, Baines Ave. HARARE
The President of Zimbabwe
The Chairman:
Dr. F. Lovemore

P.O. Box 536, HARARE
Telephone 263 4 253046, 736911, 764354
Bulawayo: 263 9 881875
Mutare: 263 20 69066
Tele/Fax: 263 4 704870
Email: info@stjohnambulance.co.zw

21 May 2021

Zimra
Tel :
Email: rsigauke@zimra.co.zw

Attention: R.Sigauke

First Aid Quotation

Herewith is a quotation in relation to the above as per your request.

No. Of Participants	Course	Duration	Cost [USD]
1@ 65.00each	International Lifesaver (Nurse Aid Course with manual)	5 days	65.00
No. Of Participants	Course	Duration	Cost [USD]
1@ 50.00each	International Lifesaver (First Aid Course without manual)	5 days	50.00

The course is available every week on Monday to Friday starting at 0800hrs to 1600hrs here at 102 Baines Avenue. If the course is held outside Harare, you are to provide accommodation, transport, food and a daily allowance of USD\$10.00 for the Trainer and Assessor. Please note that the Examiner has to be picked up from our HQ on Thursday to enable him/her to carry out the assessment on a Friday. If the course is held at our Head quarters the participants are expected to attend daily.

Professionally trained staff teaches participants and at the end of the course participants are issued with internationally recognized certificates that are valid for 3 years. Fees include training material, facilitation, and certification.

Full payment must be received before the training commences. Please note that the official daily rate is applied on Rtg payments.

For further information do not hesitate to contact the undersigned.

S. Chiguvare
Training Manager
s.chiguvare@stjohnambulance.co.zw