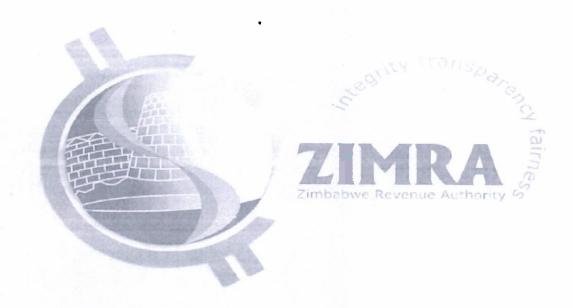
Request for Quotation (RFQ)

**ZIMRA RFQ No: 201/2021** 

**SUPPLY AND DELIVERY OF:** 

**DATE STAMPS** 



DATE OF ISSUE:

27 MAY 2021

**CLOSING DATE:** 

31 MAY 2021 AT 1000 HOURS



## **NOTE**

PRAZ REGISTRATION FOR THE CATEGORY BEING TENDERED FOR IS A PRE - REQUISITE

#### To: Suppliers

Dear Sir/Madam,

- 1. Please provide your Proforma Invoice for a date stamp the date stamps are many and the quantity is not yet known therefore provide price for one which will be multiplied by the quantity to be received.
- 2. Please provide the Proforma Invoice on your official signed and dated letterhead
- 3. Your Price must be received by the Procurement Management Unit (PMU) by 1000hours on 31 May 2021 through e-mail (rfqs@zimra.co.zw)
- 4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
- 5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
- 6. Prices should be quoted including VAT. VAT maybe be shown separately.
- 7. Prices should be quoted in RTGS\$ as opposed to USD (Nostro)
- 8. Bidders shall have the option of submitting their bids electronically to (rfqs@zimra.co.zw) or in the tender box situated at 10<sup>th</sup> Floor, ZIMRA ZB Centre Offices, Cnr. 1<sup>st</sup>/Kwame Nkrumah Avenue
- An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
- 10. Award may be made on an item by item basis.
- 11. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
- 12. For further information, contact the undersigned on telephone no. +263777837523 or procurement@zimra.co.zw

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13. Mark your items in case of returns

14. Copy of CR14, CR6, Certificate of Incorporation or equivalent documents Clearance

Signed: [Signature withheld]

Tarume J MANAGER: PROCUREMENT MANAGEMENT UNIT

NOTE

Item	Description of Goods/Service	Unit of Measure	Qty required	Unit Price	Total Price
1	DATE STAMP	Ea.	1		
Value	Added Tax				
Grand Total, DAP, ZIMRA Warehouse					
Curre	псу				
Delive	ery Period: weeks from 1	receipt of order			Į.

NB: Bidders are also encouraged to view the sample at the below address

**Delivery**: Above items to be delivered to the following final destination(s): Zimbabwe Revenue Authority, 61-63 Plymouth Road, Enfield Complex Southerton, Harare.

Delivery period: Within 7-14 Days of receipt of Purchase Order.

**NOTE** 

PRAZ REGISTRATION FOR THE CATEGORY BEING TENDERED FOR IS A PRE - REQUISITE

# (To be signed by the firm)

Annex III

## FORM OF CONTRACT AGREEMENT

THIS AGREEMENT number made on				
	"the Purchaser") on the one part and			
(hereinafte	r called "the Supplier") on the other part.			
WHEREAS the Purchaser has requested for q to be supplied by Supplier, viz. Contra	act, (hereinafter called "Contract") and			
has accepted the Quotation by the Supplier for sum of				
sum of	fter called "the Contract Price".			
NOW THIS AGREEMENT WITNESSETH AS FO				
1. The following documents shall be deemed of this agreement, viz:	d to form and be read and construed as part			
a) Copy of Quotation including Technica	l and Price Schedule			
b) Schedule of Requirement				
Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.				
The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.				
IN WITNESS whereof the parties hereto have Zimbabwe on the date indicated above.	PAD 2020 (21)			
Signature and seal of the Purchaser: S	signature and seal of the Suppler:			
	or and on behalf of			
Name of Authorized Representative				

**NOTE** 

PRAZ REGISTRATION FOR THE CATEGORY BEING TENDERED FOR IS A PRE - REQUISITE