

Request for Quotation

ZIMRA RFQ No: 178/2021

SUPPLY AND DELIVERY OF HEAVY DUTY BLACK AND WHITE MULTI-FUNCTION PRINTER, OVERHEAD PROJECTOR AND HEAVY DUTY SPIRAL BINDER



DATE OF ISSUE: 14-05-21

CLOSING DATE: 19-05-21

CATEGORY: COMPUTER CONSUMABLES AND STATIONERY

TCT

To: Suppliers

Dear Sir/Madam,

Please provide your Price Quotation for the supply and delivery of Heavy Duty Black and White Multi-Function Printer, Overhead Projector and Heavy Duty Spiral Binder:



1. Shown on the attached Specification of Goods sheet.
2. Please provide the Price Quotation on **your official signed and dated letterhead**.
3. Your Price Quotation must be received by the Procurement Management Unit (PMU) by
4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
6. Prices should be quoted including VAT. VAT should be shown separately.
7. Prices should be quoted in both USD and local currency as per SI 185 of 2020.
8. Bidders shall submit their bids electronically to rfqs@zimra.co.zw.
9. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
10. Award will be made on an item by item basis.
11. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
12. For further information, contact the undersigned on telephone no. +263242 773 040 or procurement@zimra.co.zw
13. Additional information: Bidders should attach the following company registration documents;
 - a) Certificate of Incorporation
 - b) CR6 and CR14
 - c) Valid Tax Clearance Certificate
 - d) **Proof of registration with PRAZ**

Signed:

P. J. TARUME

PROCUREMENT MANAGER

Item	Description of Goods	Unit of Measure	Quantity require	Unit Price	Total Price
1	Heavy duty Black and white multi-function printer (see more specifications on the table below)	EA	1		
2	Overhead Projector (see more specifications on the table below)	EA	1		
3	Heavy Duty Spiral binder	EA	1		
Grand Total, DAP, ZIMRA Warehouse					
Currency					
Delivery Period: _____ weeks from receipt of order					

NB May you kindly see the table below for the Specifications

TYPE	SPECIFICATIONS
Heavy duty Black and white multi-function printer	<p>Processor Speed: - 800 MHz</p> <p>Memory: - 1.5 GB</p> <p>Connectivity: - 10/100/1000Base-T Ethernet</p> <p>Direct Print: - High-Speed USB 2.0 Direct Print</p> <p>Display: - 20.3 cm touchscreen, LCD (colour graphics) rotating (adjustable angle) display, illuminated Home button</p> <p>Printing: -</p> <p>Print speed black: Normal: Up to 41 ppm</p> <p>First page out (ready) Black: As fast as 10 sec</p> <p>Print quality black (best) Up to 1200 x 1200 dpi</p> <p>Resolution technology 1200 (1200 x 1200 dpi)</p> <p>Duty Cycle (monthly, A4) Up to 200,000 pages</p> <p>Rec monthly page Vol 5,000 to 20,000</p> <p>Duplex Printing Automatic</p> <p>Print languages: -</p> <p>PCL 6, PCL 5e, Postscript Level 3 emulation, native PDF printing</p>



Paper handling input: -

100 sheet multipurpose tray
Two 250-sheet input trays
Paper handling output, standard 250-sheet output bin
Media sizes supported A3, A4, A5, B4 (JIS), B5 (JIS)
Media sizes, custom
Tray 1: 76.2 x 127 to 312 x 469.9 mm
Tray 2: 148 x 210 to 297 x 363 mm
Tray 3: 148 x 210 to 297 x 431 mm

Media types

Paper (colour, letterhead, light, plain, preprinted, pre-punched, recycled, rough, tough paper), bond, cardstock, envelope, labels, transparency

Hard Disk

Standard, embedded High-Performance Secure Hard Disk, minimum 320 GB; AES 256 hardware encryption or greater; Secure erase capabilities (Secure File Erase-Temporary Job Files, Secure Erase-Job Data, Secure ATA Erase-Disk)

Copying:-

Copy speed (normal) Black: Up to 41 cpm
Copy resolution (black text) 600 x 600 dpi
Copy reduce/enlarge settings 25 to 400%
Copies, maximum Up to 9999 copies

Scanning:-

Scanner type Flatbed, ADF
Scan file format PDF, JPEG, TIFF, MTIFF, XPS, PDF/A
Scan resolution, optical Up to 600 dpi
Scan size, maximum 297 x 420 mm
Scan size (ADF), maximum 297 x 420 mm; Min 68 x 148 mm
Scan speed (normal, A4) Up to 50 ppm (B&W), up to 30 ppm (colour)
Reco monthly scan volume 6,250 to 10,500
Duplex ADF scanning Yes, reversing ADF
ADF capacity Standard, 100 sheets

Digital sending standard features

Scan to E-mail; Save to Network Folder; Save to USB drive; Send to FTP; Send to LAN Fax; Send to Internet Fax; Local Address Book; SMTP over SSL

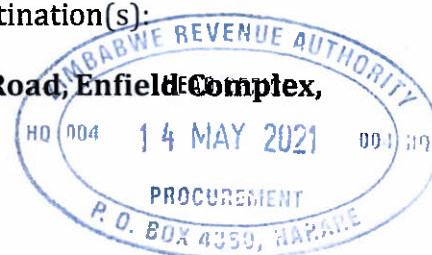
File Format Supported Digital Send: PDF, JPEG, TIFF, MTIFF, XPS, PDF/A
Scan to easy access USB: PDF, JPEG, TIFF, MTIFF, XPS, PDF/A
Print from easy access USB: PDF, PS, Print Ready files (.prn, .pcl, .cht)



	<p>Scan input modes Copy, scan to E-mail, scan to network folder, scan to USB, save to device memory, Open Extensibility Platform (EXP) Applications</p> <p>Accessories: - UK 3 Pin 13Amp Power cord Windows 10 all 32-bit & 64-bit drivers</p>
Overhead Projector	<p>Technology</p> <ul style="list-style-type: none"> • Projection System 3LCD Technology <p>Image</p> <ul style="list-style-type: none"> • Colour/White Output 3,600 Lumen- 2,235 Lumen (eco) • Resolution WXGA, 1280 x 800, 16:10 • High Definition HD ready • Aspect Ratio 16:10 • Contrast Ratio 15,000 : 1 • Light source Lamp • Lamp UHE, 210 W, 6,000 h durability, 10,000 h durability (economy mode) • Keystone Correction Auto vertical <p>Optical</p> <ul style="list-style-type: none"> • Projection Ratio 1.30 - 1.56:1 • Zoom/Focus Manual • Image Size 33 inches - 320 inches • Proj Distance Wide/Tele Min 1.68 m - 2.02 m (60 inch screen) • Focal Distance 16.9 mm - 20.28 mm <p>Connectivity</p> <ul style="list-style-type: none"> • USB Display Function 3 in 1: Image / Mouse / Sound • Wi-Fi or Wireless capability • Interfaces HDMI in, VGA in, RJ - 45, USB 2.0 Type A & B <p>Advanced Features</p> <ul style="list-style-type: none"> • Security Cable hole, Password protection • 2D Colour Modes Dynamic, Cinema, Presentation, sRGB, Blackboard • Video Colour Modes Blackboard, Cinema, Dynamic, Presentation, sRGB <p>Room Type / Application Boardroom & Office Space</p> <p>Positioning Desktop Presentations</p> <p>Accessories Required Carrying Case, 2 Meters HDMI Cable, VGA Cable, Power cable, Remote control incl. batteries</p>

Delivery: Above items to be delivered to the following final destination(s):

Deliver to: Zimbabwe Revenue Authority, 61-63 Plymouth Road, Enfield Complex, Southerton, Harare.



To be signed by the firm

Annex III

FORM OF CONTRACT AGREEMENT

THIS AGREEMENT number _____ made on _____, between
_____ (hereinafter called "the Purchaser") on the one part and
_____ (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of ---**
----- to be supplied by Supplier, viz. Contract _____ (hereinafter called "Contract") and
has accepted the Quotation by the Supplier for the supply of goods under Contract at the
sum of _____ [in words]
(_____) [in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
 - a) Copy of Quotation including Technical and Price Schedule
 - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above.

Signature and seal of the Purchaser:

For and on behalf of

Name of Authorized Representative

Signature and seal of the Supplier:

For and on behalf of

