



ZIMRA
Zimbabwe Revenue Authority

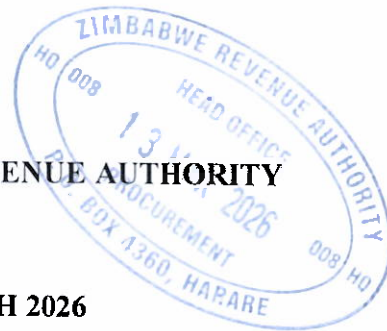


**STANDARD BIDDING
DOCUMENT FOR SERVICING OF
FIRE EXTINGUISHERS**

**DOMESTIC TENDER NO
NCB 07/2026**

**STANDARD BIDDING DOCUMENT FOR SERVICING FIRE EXTINGUISHER
NCB07-2026**

PROCURING ENTITY: ZIMBABWE REVENUE AUTHORITY



DATE OF ISSUE: 13 MARCH 2026

CLOSING DATE: 15 APRIL 2026 @ 1700HRS

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The authority requires the services of a consultant to assist with the *Servicing of ZIMRA Fire Equipment* as per list attached.:

CURRENCY OF BID..... USS

Item No	Region	Stations	Unit Price ³	Total Price ⁴
1	Head Office	ZB Centre; Kurima, Marlborough, Mabelreign, ZB Centre, DR Site, and other Harare Offices		



Deliverables:

Bids to be provided in US\$.

PART 1: BIDDING PROCEDURES

References:

References to the Act are to the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] and references to the Regulations are to the Public Procurement and Disposal of Public Assets (General) Regulations (Statutory Instrument No. 5 of 2018). The terms and requirements in the Act and Regulations govern the submission of Bids and should be read by all Bidders.

Procurement Reference Number: DOMESTIC TENDER ZIMRA NCB07-2026

Requirements of Bids to be attached on eGP

You are requested to bid for the *Servicing of Fire Extinguishers* at Kurima House, Library, Lynton Flat, DR Site, ZB Centre, Marlborough, Mabelreign and at other ZIMRA properties:

1. The Bid Submission Sheet in this Part;
2. The Statement of Requirements in Part 2;
3. A copy of every document necessary to demonstrate eligibility in terms of section 28 (1) of the Regulations;
4. Proof of supplier registration with the Procurement Regulatory Authority of Zimbabwe (PRAZ) in the category of *Fire Fighting Equipment Maintenance (SF002)*
5. A copy of CR 5, CR6 and a Certificate of Incorporation or equivalent documents
6. A valid Tax Clearance Certificate (ITF 263)
7. A copy of your company profile
8. At least three (3) signed reference letters on company letter heads whom you have rendered such a service excluding Zimbabwe Revenue Authority (ZIMRA).
9. City of Harare Fire Brigade Registration Certificate
10. City of Harare Fire Brigade Technician Certificates for at least three (3) staff from your organisation.

NB: All the above must be on eGP under your Company Profile

The supplier should submit the *Tender Document NCB07-2026 on eGP* for *Servicing of ZIMRA Fire Equipment* as per Terms of References. You are therefore advised to carefully read the complete

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Bidding Document as well as the General Conditions of Contract, before preparing your Bid. Part 3: Contract is provided not for completion at this stage but to enable Bidders to note the Contract terms they will enter into if their Bid is successful.

The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

Clarification

Clarification of the bidding document may be requested in writing on or before 07 April 2026. The responses will be given on or before 10 April 2026 and they will be available on the ZIMRA website and eGP.

Queries should be sent to: **The Director – Procurement Management Unit
Zimbabwe Revenue Authority (ZIMRA)
10th Floor, ZB Centre
Cnr Kwame Nkrumah / First Street
Harare, Zimbabwe. Or via Email to procurement@zimra.co.zw**

Evaluation criteria

1. Eligibility and Qualification Criteria

Evaluation Parameter	Compliant/non-compliant
Suppliers must be registered with the Procurement Regulatory Authority of Zimbabwe (PRAZ) for this particular Category <i>Fire Fighting Equipment Maintenance (SF002)</i> and proof of registration must be submitted with the bid on eGP.	
A valid Tax Clearance Certificate (ITF 263)	
A valid NSSA Certificate	
A copy of CR 5, CR6 and a Certificate of Incorporation or equivalent documents	

2. Administrative compliance

Evaluation Parameter	Compliant/non-compliant
Bid validity of 90 days to be attached on eGP	
The Bid Submission Sheet in this Part; signed to be attached on eGP	
The Statement of Requirements in Part 2 to be attached on eGP	
Bidders to state Payment Terms to be attached on eGP	
A copy of your company profile to be attached on eGP	
At least three (3) reference letters excluding ZIMRA showing experiences in <i>Fire Fighting Equipment Maintenance (SF002)</i> .	

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Pre-bid Meeting

There is a pre-bid meeting for this Tender

Date : **24 March 2026**
Venue : **Kurima House**
Time : **1000hrs**

Validity of Bids

The minimum period for which the Bidder's bid must remain valid is **90 days** from the deadline for the submission of bids.

Submission of Bids

Bids must be submitted on eGP, not later than the date and time of the deadline below.

Bids should be submitted as shown in Table below:

Late bids will be rejected by the eGP system. However, the Procuring Entity reserves the right to extend the bid submission deadline but will notify all potential bidders who will have downloaded the bids from eGP.

DATE OF DEADLINE:	SUBMISSION PLATFORM	DEADLINE DATE	TIME
Submission address:	eGP	15 April 2026	1000Hours CAT
Means of acceptance:	eGP		

Withdrawal, amendment or modification of Bids

A Bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice, duly signed by an authorized representative. However, no Bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder or any extension of that period.

Delivery Requirements

The delivery period required (from the date of contract signing) and the final destination for delivery are as indicated in the Delivery Schedule in Part 2.

Bid Prices and Discounts

The prices and discounts quoted by the Bidder in the Bid Submission Form and in the Price Schedules must conform to the requirements specified below.

Prices must be quoted as specified in the **Price Schedule included in Part 2 Statement of Requirements**. In quoting prices, the Bidder is free to use transportation through carriers registered in any eligible country and similarly may obtain insurance services from any eligible country. Prices quoted must include the following costs and components:

- (a) For Goods
 - (i) the price of the Goods and the cost of delivery to the final destination, including the relevant INCOTERM, as stated in the Delivery Schedule;

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- (ii) the custom duties to be paid on the Goods on entry in Zimbabwe, if not already included;
 - (iii) Any other applicable import taxes;
 - (iv) any VAT and other taxes due within Zimbabwe which will be payable on the Goods, if not already included;
 - (v) any rebate or mark-up of the local agent or representative.
- (b) for Related Services. (other than inland transportation and other services required to convey the Goods to their final destination), whenever such Related Services are specified in the Schedule of Requirements – the price of each item comprising the Related Services (inclusive of any applicable taxes).

Evaluation of Bids

Bids will be evaluated using the following methodology:

1. Preliminary examination to confirm that all documents required have been provided, to confirm the eligibility of Bidders in terms of section 28 (1) of the Regulations and to confirm that the Bid is administratively compliant in terms of section 28 (2) of the Regulations.
2. Technical evaluation to determine substantial responsiveness to the specifications in the Statement of Requirements;
3. Financial evaluation and comparison to determine the evaluated price of bids and to determine the lowest evaluated bid.

****BIDS FAILING ANY STAGE WILL NOT BE CONSIDERED IN SUBSEQUENT STAGES.***

Evaluation criteria

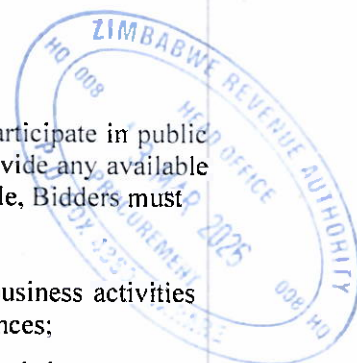
The Procuring Entity's evaluation of a Bid will take into account, in addition to the Bid Price, the following criteria and methodologies.

- (a) **Delivery schedule:** The specified Goods are required to be delivered by the date indicated in the Delivery Schedule in Part 2. Bids offering delivery after the date shall be treated as non-responsive.
- (b) **Deviation in payment schedule:** The payment schedule is stated in the Special Conditions of Contract (SCC) in Part 3. A Bidder may propose a deviation from the schedule and if the deviation is considered acceptable to the Procuring Entity, the Bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the Bid as compared with those stipulated in the SCC, at the rate of interest indicated by the Reserve Bank of Zimbabwe on the closing date for submission of bids.

Eligibility and Qualification Criteria

Bidders are required to meet the criteria in section 28 of the Act to be eligible to participate in public procurement and to be qualified for the proposed contract. They must therefore provide any available documentation and certify their eligibility in the Bid Submission Sheet. To be eligible, Bidders must

1. have the legal capacity to enter into a contract;
2. not be insolvent, in receivership, bankrupt or being wound up, not have had business activities suspended and not be the subject of legal proceedings for any of these circumstances;
3. have fulfilled their obligations to pay taxes and social security contributions in Zimbabwe;
4. not have a conflict of interest in relation to this procurement requirement;



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5. not be debarred from participation in public procurement under section 72 (6) of the Act and section 74(1) (c), (d) or (e) of the Regulations or declared ineligible under section 99 of the Act;
6. have the nationality of an eligible country as specified in the Special Conditions of Contract; and
7. have been registered with the Authority as a Supplier and have paid the applicable Supplier Registration Fee set out in Part III of the Fifth Schedule to the Regulations.

Bid Security is required and the section below applies where bid security is required

The Bidder must include Bid Security of **US\$500.00 with a non-refundable fee of US\$130**, in either of the following forms;

Option 1----- A Certified Bank Cheque in the ZIMRA name.

Option 2----- A Bank Guarantee in the ZIMRA name

Option 3----- A Cash Deposit to the Authority PRAZ

The Bid Security shall be valid for a period of 90 days after the end of the bidding period.

Any bid not accompanied by a Bid Security will be rejected by the Procuring Entity as non-responsive.

If a bidder chooses options 2 or 3, the following should be noted;

Option 2

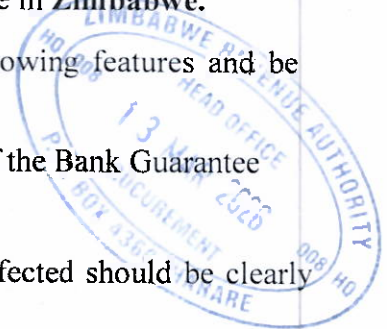
Submission of bank guarantee

A standard bank Guarantee for Bid Security of **US\$500.00** which is valid for 90 days, obtainable from a reputable Registered Commercial Bank redeemable in **Zimbabwe**.

Please note: The required Bank Guarantee should include the following features and be redeemable in Zimbabwe in order for it to be considered valid:

1. Letterhead of registered commercial bank (i.e. the Supplier of the Bank Guarantee)
2. The Header has to clearly state that it is a Bank Guarantee.
3. Purpose of the Bank Guarantee to be clearly stated.
4. The date when the Common Seal of the said Surety was effected should be clearly shown.
5. Conditions of the said Obligations must be stated.
6. The physical address of the Surety should be given.
7. The validity period of the Bank Guarantee must be clearly stated.
8. Signature of surety and the date when it was endorsed must be clearly shown.
9. It must be an original document that is date stamped.
10. Bid Bonds from Insurance Companies are not acceptable.
11. All foreign Bank Guarantee to be confirmed by a local corresponding Commercial bank in Zimbabwe.

The Bank Guarantee of the unsuccessful bidders will be released immediately after the award of the Tender.



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Option 3

If **Option 3** is chosen bidders must pay **US\$500, 00 or equivalent ZiG** for the Bid Security that shall be Refundable at the end of the bid validity period plus another **US\$130 or equivalent ZiG** that shall be non-refundable for cash bid bond establishment fee in line with Part 1V of the Procurement Regulations (S.I.5 of 2018). The amount is payable at Procurement Regulatory Authority of Zimbabwe (PRAZ), 10th Floor Pearl House Samora Machel Ave or to be deposited into the following Account numbers:

The screenshot shows the PRAZ eGP System website with a navigation bar at the top containing links for HOME, ABOUT, RESOURCES, MODULES, BULLETIN BOARD, PUBLIC REPORTS, LOGIN, and SIGN UP. The main content area is titled "PRAZ BANKING DETAILS" and contains four boxes with the following information:

Account Type	Bank Name	Branch Code	Swift Code	Account Number
NONREFUNDABLE (USD) This account is for Registrations, Bid Establishment Fees, Training Fees and Admin Fees United States Dollar (USD) only	CBZ BANK LIMITED	5101		10721054850108
NONREFUNDABLE (ZiG) This account is for Registrations, Bid Establishment Fees, Training Fees and Admin Fees ZiG Dollar (ZiG) only	CBZ BANK LIMITED	5101		10721054850020
REFUNDABLE (USD) This account is for Bid Bond United States Dollar (USD) only	CBZ BANK LIMITED	5101		10721054850128
REFUNDABLE (ZiG) This account is for Bid Bonds ZiG Dollar (ZiG) only	CBZ BANK LIMITED	5101		10721054850118

The Bid Security of a Joint Venture (JV) must be in the name of the JV that submits the Bid. If the JV has not been legally constituted at the time of bidding, the Bid Security must be in the names of all intended partners.

Participation in this bidding procedure is open to Zimbabwean bidders

Origin of Goods

All goods and related services must have as their country of origin an eligible country, as specified in the Special Conditions of Contract.

Technical Criteria

The Technical Specifications Sheet details the minimum specification of the goods required. The goods offered must meet this specification, but no credit will be given for exceeding the specification. No alternatives to technical specifications given shall be accepted for evaluation.

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Currency

Bids should be priced in United States Dollars (US\$). The currency of evaluation is the *United States Dollars* and the currency of payment will be the Zimbabwe Gold (ZiGS) at the prevailing RBZ Interbank rate.

Award of Contract

The lowest evaluated bid, after application of any additional evaluation criteria, including any margin of preference, which is substantially responsive to the requirements of this bidding document will be recommended for award of contract. The proposed award of contract will be by issue of a Notification of Contract Award in terms of section 55 of the Act which will be effective until signature of the contract documents in accordance with Part 3: Contract. Unsuccessful Bidders will receive the Notification of Contract Award and, if they consider they have suffered prejudice from the process, they may within 14 days of receiving this Notification, submit to the Procuring Entity a Challenge in terms of section 73 of the Act, subject to payment of the applicable fee set out in section 44 of and the Third Schedule to the Regulations.

Right to Reject

The Procuring Entity reserves the right to accept or reject any Bids or to cancel the procurement process and reject all Bids at any time prior to contract award.

Corrupt Practices

The Government of Zimbabwe requires that Procuring Entities, as well as Bidders and Contractors, observe the highest standard of ethics during the procurement and execution of contracts. In pursuit of this policy:

1. the Procuring Entity will reject a recommendation for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract or been declared ineligible to be awarded a procurement contract under section 99 of the Act;
2. the Authority may under section 72 (6) of the Act impose the sanctions under section 74 (1) of the Regulations; and
3. Any conflict of interest on the part of the Bidder must be declared.



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Bid Submission Sheet

{Note to Bidders: Complete this form with all the requested details and submit it as the first page of your Bid. Attach the completed Statement of Requirements and any other documents requested in Part 1. Ensure that your Bid is authorised in the signature block below. A signature and authorisation on this form will confirm that the terms and conditions of this Bid prevail over any attachments. If your Bid is not authorised, it may be rejected. If the Bidder is a Joint Venture (JV), the Bid must be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives.

Bidders must mark as "CONFIDENTIAL" information in their Bids which is confidential to their business. This may include proprietary information, trade secrets or commercial or financially sensitive information}.

Procurement Reference Number:

Subject of Procurement:

Name of Bidder:

Bidder's Reference Number:

Date of Bid:

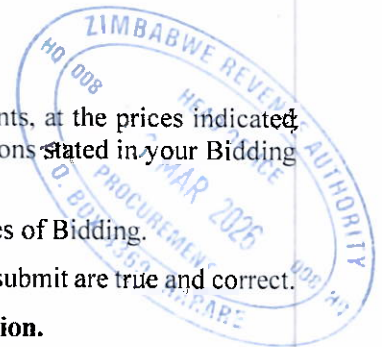
We offer to supply the items listed in the attached Statement of Requirements, at the prices indicated on the attached Price Schedule and in accordance with the terms and conditions stated in your Bidding Document referenced above.

We confirm that we meet the eligibility criteria specified in Part 1: Procedures of Bidding.

We declare that we are not debarred from bidding and that the documents we submit are true and correct.

The validity period of our bid is: {Days} from the date of submission.

We confirm that the prices quoted in the attached Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision, variation or adjustment.



Bid Authorised by:

Signature	Name:
Position:	Date: (DD/MMYY)
Authorised for and on behalf of:	
Company	
Address:	
.....	

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PART 2: STATEMENT OF REQUIREMENTS

Name of Bidder:

Bidder's Reference Number:

List of Goods and Price Schedule

Currency of Bid: **US\$**

Item No¹	Description of Service	Qty²	Unit Price³ (US\$)	Total Price including VAT (US\$)
	<i>Servicing of ZIMRA Fire Equipment</i>		<i>[to be provided by the Bidder]</i>	<i>[to be provided by the Bidder]</i>
1	Servicing Fire Extinguisher Equipment as per Catalogue attached			

Note 1: The description or quantity must indicate the unit of measure where relevant.

Note 2 Unit and total prices must be for delivery through to the final destination stated in Part 1.

Note 3: Price to include VAT and any additional costs.

Delivery Schedule

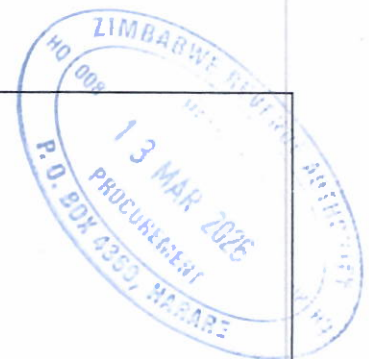
Name of Bidder:

Bidder's Reference Number:

{Note to Bidders: If the delivery period offered, or any other details, differ from the requirements below, this should be stated in your tender}.

The delivery period required is measured from the date of the signing of the Contract between the Procuring Entity and the Bidder.

The site for delivery of the Valuation Documents is:	Zimbabwe Revenue Authority ZB Centre 10th Floor Procurement 59 Kwame Nkrumah ZB Centre
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Technical Specification and Compliance Sheet

Name of Bidder:

Bidder's Reference Number:

The Goods and Related Services must comply with following Technical Specifications and Standards:

[Columns a and b are completed by the Procuring Entity. Column c must be completed by the Bidder to indicate the full specification of the items offered and their compliance with the specification required (in Column b)]

	A	B	C
Lot No	<i>Item description and full technical Specification required (including applicable standards)</i>	<i>Item description and full technical Specification required (including applicable standards)</i>	<i>{Confirm full specification of items offered by Bidder & compliance of items to detail in column b</i>
1	Servicing Fire Extinguishers (dry/powder and water)	Servicing Fire Extinguishers (dry/powder and water)	
2	Servicing Fire Hose Reels	Servicing Fire Hose Reels	
3	Servicing Land Valves	Servicing Land Valves	
4	Servicing Fire Buckets	Servicing Fire Buckets	
5	Servicing FM200 Suppression System	Servicing FM200 Suppression System	
6	Servicing CO ₂ Suppression System	Servicing CO ₂ Suppression System	
7	Replacement of "washed River-sand" in 36 buckets @ Lifts Areas	Replacement of "washed River-sand" in 36 buckets @ Lifts Areas	

The detailed technical evaluation will examine the technical specification of the items offered in column c and determine whether this meets the minimum specification in column b. Bidders must complete column c or their tender will be rejected.

Declaration by the Accounting Officer

I declare that the procurement is based on neutral and fair technical requirements and bidder qualifications.

[Signature]



10/3/26

ANNEXURE A1 - NCB07/2026:

p01

Date : 28 January 2026

Ref : Zimbabwe Revenue Authority (Zimra)Harare.

Fire Equipment Services For Kurima House & Satelite Offices.

KURIMA HOUSE.

BASEMENT(CAR PARK)

33 x 9 kgs DCP Fire Extinguishers Services

22 x Sand Buckets Services

GROUND FLOOR

7 x 9 kgs DCP Fire Extinguishers Services

6 x 9 Litres Water Fire Extinguishers Services

3 x Fire Hose Reels Services

6 x 2, 27 kgs Co2 Fire Extinguishers Services

ANNEX WING 1st FLOOR

2 x 9 kgs DCP Fire Extinguishers Services

2 x 9 Litres Water Fire Extinguishers Services

2 x Fire Hose Reels Services

ANNEX WING 2nd FLOOR

2 x 9 kgs DCP Fire Extinguishers Services

1 x 9 Litres Water Fire Extinguisher Services

2 x Fire Hose Reels Services

1st FLOOR

4 x 9 kgs DCP Fire Extinguishers Services

4 x 9 Litres Water Fire Extinguishers Services

5 x 2, 27 kgs Co2 Fire Extinguishers Services

4 x Fire Hose Reels Services





2nd FLOOR

4 x 9 kgs DCP Fire Extinguishers Services

4 x 9 Litres Water Fire Extinguishers Services

5 x 2, 27 kgs Co2 Fire Extinguishers Services

4 x Fire Hose Reels Services.

ICT (SERVER ROOM)

12 x 5 kgs Co2 Fire Extinguishers Services

4 x FM 200 Fire Suppression System Services

2 x TEC 300, Fire Panel(Fire Alarm System) Services

3rd FLOOR

4 x 9 kgs DCP Fire Extinguishers Services

4 x 9 Litres Water Fire Extinguishers Services

5 x 2, 27 kgs Co2 Fire Extinguishers Services

4 x Fire Hose Reels Services

4th FLOOR

4 x 9 kgs DCP Fire Extinguishers Services

4 x 9 Litres Water Fire Extinguishers Services

5 x 2, 27 kgs Co2 Fire Extinguishers Services

4 x Fire Hose Reels Services

5th FLOOR

4 x 9 kgs DCP Fire Extinguishers Services

4 x 9 Litres Water Fire Extinguishers Services

5 x 2, 27 kgs Co2 Fire Extinguishers Services

4 x Fire Hose Reels Services

6th FLOOR

4 x 9 kgs DCP Fire Extinguishers Services



4 x 9 Litres Water Fire Extinguishers Services
5 x 2, 27 kgs Co2 Fire Extinguishers Services
4 x Fire Hose Reels Services.

7th FLOOR

4 x 9 kgs DCP Fire Extinguishers Services
4 x 9 Litres Water Fire Extinguishers Services
5 x 2, 27 kgs Co2 Fire Extinguishers Services
4 x Fire Hose Reels Services

8th FLOOR

4 x 9 kgs DCP Fire Extinguishers Services
4 x 9 Litres Water Fire Extinguishers Services
5 x 2, 27 kgs Co2 Fire Extinguishers Services
4 x Fire Hose Reels Services.
8 x Landing Valves(Fire Hydrants) Services

ZB HOUSE LIBRARY 6th FLOOR

2 x 9 kgs DCP Fire Extinguishers
2 x 9 Litres Water Fire Extinguishers Services
1 x Fire Hose Reel Services
1 x Landing Valve(Fire Hydrant) Services

LINTON FLATS (AIRPORT ROAD)

4 x 9 kgs DCP Fire Extinguishers Services
4 x 9 Litres Water Fire Extinguishers Services



CENTRAL STORES (SIMON MAZORODZE ROAD)

- 9 x 9 kgs DCP Fire Extinguishers Services
- 7 x 9 Litres Water Fire Extinguishers Services
- 2 x 2, 27 kgs Co2 Fire Extinguishers Services
- 3 x Fire Hose Reels Services.

MALBROUGH (CALL CENTRE)

- 10 x 9 kgs DCP Fire Extinguishers Services
- 7 x 9 Litres Water Fire Extinguishers Services
- 1 x 5 kgs Co2 Fire Extinguisher Services
- 2 x 2, 27 Co2 Fire Extinguishers Services

KENSINGTON (CONTACT CENTRE) SERVER ROOM

- 6 x 9 kgs DCP Fire Extinguishers Services
- 3 x 5 kgs Co2 Fire Extinguishers Services
- 2 x FM 200 Fire Suppression System Services
- 1 x TEC 300, Fire Panel (Fire Alarm System) Services .

BELGRAVIA (ZIMRA OFFICES)

- 8 x 5 kgs Co2 Fire Extinguishers Services
- 8 x 9 Litres Water Fire Extinguishers Services
- 8 x Fire Hose Reels Services
- 8 x Fire Hose Reels Services
- 8 x Landing Valves(Fire Hydrants) Services
- 8 x 9 kgs DCP Fire Extinguishers New Supply & Installations

PART 3 CONTRACT

Contract Agreement

Procurement Reference: Domestic tender ZIMRA NCB01/NCB07-2026

THIS CONTRACT AGREEMENT is made on the *[insert: date]* day of *[insert: month]*,
[insert: year].

BETWEEN

- (1) *[insert complete name of Procuring Entity]*, a *[insert description of type of legal entity, for example, an agency of the Ministry of of the Government of Zimbabwe, or corporation incorporated under the laws of Zimbabwe]* and having its principal place of business at *[insert full postal address of Procuring Entity]* (hereinafter called "the Procuring Entity"), and
- (2) *[insert name of Contractor]*, a corporation incorporated under the laws of *[insert: country of Contractor]* and having its principal place of business at *[insert full postal address of Contractor]* (hereinafter called "the Contractor").

WHEREAS the Procuring Entity invited Bids for certain Goods and ancillary services, viz., *[insert brief description of Goods and Services]* and has accepted a Bid by the Contractor for the supply of those Goods and Services in the sum of *[insert Contract Price in words and figures, expressed in the Contract currency]* (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are assigned to them in the General and Special Conditions of Contract referred to below.
2. The following documents shall constitute the Contract between the Procuring Entity and the Contractor, and each shall be read and construed as an integral part of the Contract:
 - (a) This Contract Agreement;
 - (b) Special Conditions of Contract;
 - (c) General Conditions of Contract;
 - (d) Technical Requirements (including Schedule of Requirements and Technical Specifications);
 - (e) The Contractor's Bid, original Price Schedules and Delivery Schedule;
 - (f) The Procuring Entity's Notification of Contract Award;
 - (g) *[Add here any other document(s)]*.

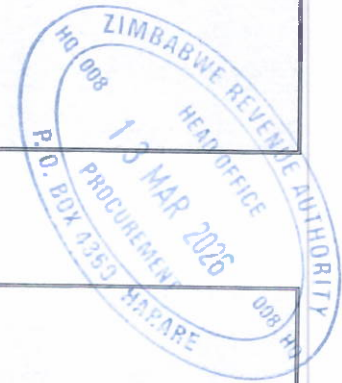
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3. This Contract Agreement shall prevail over all other Contract Documents. In the event of any discrepancy or inconsistency within the Contract Documents, then the documents shall prevail in the order listed above.
4. In consideration of the payments to be made by the Procuring Entity to the Contractor as mentioned below, the Contractor hereby agrees with the Procuring Entity to provide the Goods and Services and to remedy any defects in them in conformity with the Contract.
5. The Procuring Entity hereby agrees to pay the Contractor in consideration of the provision of the Goods and Services and the remedying of any defects in them, the Contract Price or such other sum as may become payable under the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Zimbabwe on the day, month and year indicated above.

For and on behalf of the Procuring Entity

Signed:
Name:	
In the capacity of:	<i>[Title or other appropriate designation]</i>



For and on behalf of the Contractor

Signed:
Name:	
In the capacity of:	<i>[Title or other appropriate designation]</i>

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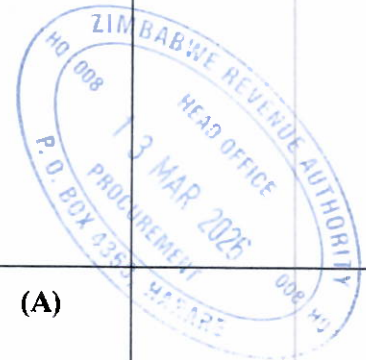
General Conditions of Contract

Any resulting contract is subject to the Zimbabwe General Conditions of Contract (GCC) for the Procurement of Goods (copy available on request) except where modified by the Special Conditions below.

Special Conditions of Contract

Procurement Reference Number... **Domestic tender ZIMRA DC20/2022**. The clause numbers given in the first column correspond with the relevant clause number of the General Conditions of Contract.

GCC Ref	Special Conditions	Applicable (A)	Not Applicable (N/A)
GCC 7.5	Eligible Countries for this Procurement: Zimbabwe,	(A)	
GCC 8.1	<p>Notices: Any notice shall be sent to the following addresses:</p> <p>For the Procuring Entity, the address shall be as given in the Contract document and the contact shall be, 10th Floor ZB Centre, Corner Kwame Nkrumah Avenue and First Street, Harare Zimbabwe.</p> <p>For the Contractor, the address shall be as given in the Bid and the contact shall be</p> <p><i>{state name of contact}</i></p>	(A)	
GCC 19.1	<p>Liquidated Damages:</p> <p>Liquidated Damages in terms of section 88 of the Act shall apply. In the case of delays in the delivery of goods,</p> <p>NB. The contractor will not be charged liquidated damages when the delay in delivery or performance is beyond the contractor's control and is not caused by fault or negligence on the part of the contractor.</p>	(A)	



**STANDARD BIDDING DOCUMENT FOR SERVICING FIRE EXTINGUISHER
NCB07-2026**

GCC Ref	Special Conditions	Applicable (A)	Not Applicable (N/A)
	<p><i>Sample provision - For Goods/Service from within Zimbabwe</i></p> <p>Upon or before delivery of the Goods, the Contractor shall notify the Procuring Entity in writing and deliver the following documents together with the good/service to the Procuring Entity:</p> <ul style="list-style-type: none"> (i) One original and two copies of the Contractor's invoice, showing the Procuring Entity, the Contract number, Goods' description, quantity, unit price, and total amount. Invoices must be signed in original; (ii) One copy of delivery note, document showing Procuring Entity as the consignee and delivery through to final destination as stated in the Contract; (iii) one original of the manufacturer's or Contractor's Warranty certificate covering all items supplied; 		(N/A)



STANDARD BIDDING DOCUMENT SERVICING OF FIRE EXTINGUISHERS: ZIMRA
NCB01- CONTRACT

GCC Ref	Special Conditions	Applicable (A)	Not Applicable (N/A)
GCC 22.1	Insurance: The Goods shall be insured in accordance with the specified Incoterms.		(N/A)
GCC 23.1 & 23.2	Inspections and tests: the tests and/or inspections of the Goods and Related Services that the Contractor is required to carry at its own expense are: 100% inspection on technical compliance.		(N/A)
GCC 24.1	Performance security: Not required		(N/A)
GCC 24.4	Reduction of performance security		(N/A)
GCC 25.1	State warranty period		(N/A)
GCC 25.6	Failure to remedy a defect: The period allowed to the Contractor to remedy a defect during the period of the Warranty shall be (30) days		(N/A)
GCC 29.1	Price adjustments: Any price adjustments shall be agreed by contracting parties	(A)	
GCC 30.1	Terms of Payment: The structure of payments shall be 30 days from delivery date. Acceptance: You are advised to state your payment terms.	(A)	
GCC 31.1	Contract Administration Fee: The Contract Administration Fee set out in Part IV of the Fifth Schedule of the Regulations is due upon the signing of the Contract at the applicable rates at the time of payment. Those who had paid	(A)	