

ZIMBABWE REVENUE AUTHORITY
COMMISSIONER GENERAL



WRITE TO:
CGOffice@zimra.co.zw
or
ZIMBABWE REVENUE
AUTHORITY
PO BOX 4360
HARARE

TELEPHONE:
+263-242-775332
752 046
FAX:
+263-242-774087

CALL AT:
RECEPTION
6th FLOOR, ZB CENTRE
59 KWAME NKRUMAH AVE
HARARE

IN REPLY PLEASE
QUOTE:
REF: NCB 10/2024

April 29, 2024

To All Participating Bidders.

RE: ADDENDUM NO. 3 TO ZIMRA TENDER NO. NCB 10/2024 FOR THE PROVISION OF CLEANING SERVICES

Below is our response to request for clarification:

Query 1

Kindly assist, on portal there are 5 Lots only on List of Services and Price schedule but your original tender document there are 6 Lots and on Lot 4 the total number of cleaners are 67 but on portal there 66.

Response 1

Thank you for the observation. We have attached a Price Schedule (Part 2: Statement of Requirements) for your completion & upload on the eGP system to rectify the lots anomaly. The correct number of cleaners for Lot 4 is sixty seven (67).

Please be advised that the closing date for the above mentioned domestic tender has been extended to **May 02, 2024**.

NB: All the other requirements in the bidding document remains unchanged

Thank you.

Shonhiwa T. (Mr.)

DIRECTOR, PROCUREMENT MANAGEMENT UNIT



PART 2: STATEMENT OF REQUIREMENTS

List of Services and Price Schedule

Procurement Reference Number: _____

Bidder's Name: _____

Bidder's Reference Number: _____

Currency of Bid: US\$

The contract is for a period twenty (24) months.

Lot No ¹	Description of Services	Input Quantity	Unit of Measure	Unit Rate	Monthly Price ¹	Total Price ²
Lot 1	Region 1 Kurima House - Head Office Region 1 Domestic Taxes, Region 1 Customs & Excise; Harare Port ZB Centre - Head Office Other Stations MCO Belgravia Contract Centre Central Stores RGMI Airport <i>See Annexures for more details on deployments</i>					
Lot 2	Region 1 Environs Marondera Bindura Chinhoyi Nyamapanda Chirundu Kariba Mukumbura Kanyemba <i>See Annexures for more details on deployments</i>					
Lot 3	Forbes Border Post & Region 3 ZIMRE Centre Mutare, Rusape Forbes Border Post, Mutare Customs House, Chipinge,					

BIDDING DOCUMENT FOR THE PROVISION OF CLEANING SERVICES.

PROCUREMENT REFERENCE NO: ZIMRA TENDER NO. NCB 10/2024

PART 3 CONTRACT

	Mount Selinda <i>See Annexures for more details on deployments</i>					
Lot 4	Region 2 <i>See Annexures for more details on deployments</i>					
Lot 5	Masvingo & Region 3 Masvingo, Gweru, Kwekwe, Kadoma, Zvishavane, Chiredzi, Sango, Rutenga <i>See Annexures for more details on deployments</i>					
Lot 6	Beitbridge Border Post <i>See Annexures for more details on deployments</i>					
		Other additional costs (be specific)				
		VAT				
		Total				

Mandatory Notes:

Note 1: Prices to include VAT and any other taxes applicable.

Note 2: Bidder cannot bid in a lot where it is providing other services i.e. security services; tax consultants services etc.

Note 3: Award will be made on a lot by lot basis to a maximum of three (3) lots.

Note 4: Any request for additional deployments to be awarded to the service provider covering the respective lot through the direct procurement method whereas no such deployments shall be effected unless approved by the Accounting Officer and/or Special Procurement Oversight Committee (SPOC Review).

Note 5: The cost for further deployments with respect to **Note 4** above aligned to the prevailing rates at the time the contract variation is agreed upon.

Note 6: All requirements shall be subject to confirmation after contract award whereas any identified non-conformity not addressed within contractual obligations shall lead to the ultimate termination of the signed contract.