

Government of Zimbabwe

BIDDING DOCUMENT

FOR

THE PROCUREMENT OF GOODS

DOMESTIC TENDER

ZIMRA NCB 15/2022

March 2022

**BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A
VOLTAGE STABILIZER FOR ZIMRA KURIMA MAIN DATA CENTRE.**

PROCUREMENT REFERENCE NO: DOMESTIC TENDER ZIMRA NCB 15/2022

**STANDARD BIDDING DOCUMENT FOR PROCUREMENT OF A VOLTAGE
STABILIZER FOR ZIMRA KURIMA MAIN DATA CENTRE**

PROCUREMENT REFERENCE NUMBER: ZIMRA NCB 15/2022

PROCURING ENTITY: ZIMBABWE REVENUE AUTHORITY

PUBLICATION DATE: 11 MARCH 2022

CLOSING DATE: 21 MARCH 2022

Procurement Notice

Invitation to Tender (ITT)

Procuring Entity: Zimbabwe Revenue Authority (ZIMRA)

Country: Zimbabwe

Reference No.: ZIMRA NCB 15/2022

1. The Procuring Entity invites sealed Bids from eligible Bidders for **supply, delivery, installation and commissioning of a voltage stabilizer for ZIMRA Kurima main data centre.**
2. The *contract* to be concluded will be “single - User” The single -User entitled to purchase under the *contract* is Zimbabwe Revenue Authority (ZIMRA).
3. Bidding will be conducted through Domestic Competitive Bidding as specified in the Public Procurement and Disposal of Public Assets Act “Regulations (S.I. 5 of 2018): Procurement of Goods” and is open to all eligible Bidders as defined in the Regulations.
4. The Bidding document and any addendum to it, is accessible for free from the Zimbabwe Revenue Authority Website www.zimra.co.zw/tenders.

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PART 1 BIDDING PROCEDURES

PART 1: BIDDING PROCEDURES

References:

References to the Act are to the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] and references to the Regulations are to the Public Procurement and Disposal of Public Assets (General) Regulations (Statutory Instrument No. 5 of 2018). The terms and requirements in the Act and Regulations govern the submission of Bids and should be read by all Bidders.

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Preparation of Bids

You are requested to bid for the supply of the goods specified in the Statement of Requirements below, by completing and returning the following documentation:

1. the Bid Submission Sheet in this Part;
2. the Statement of Requirements in Part 2;
3. a copy of every document necessary to demonstrate eligibility in terms of section 28 (1) of the Regulations;
4. Proof of supplier registration with the Procurement Regulatory Authority of Zimbabwe
5. A completed and signed bid securing declaration form.
6. A copy of CR 14, CR6 and a Certificate of Incorporation
7. Bidders must state the years of operation.
8. A valid and current tax clearance
9. A copy of your company profile
10. Proof of partnership or authorisation from the Original Equipment Manufacturer (OEM)
11. At least three reference letters showing bidder's direct experience in the supply and installation of similar goods.
12. Bidders must state warranty period
13. Bidder must state payment terms.
14. Bidder must state delivery period.

You are advised to carefully read the complete Bidding Document, as well as the General Conditions of Contract which are available on the PRAZ's website, before preparing your Bid. **Part 3: Contract is provided not for completion at this stage but to enable Bidders to note the Contract terms they will enter into if their Bid is successful.**

The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction. All pages of the Bid must be clearly marked with the Procurement Reference Number above, the Bidder's name, and any reference number.

Number of bids allowed

No Bidder may submit more than one bid, either individually or as a joint venture partner in another Bid, except as a subcontractor. Where the procurement is divided into lots and packages, only one Bid

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PART 1 BIDDING PROCEDURES

can be submitted. A conflict of interest will be deemed to arise if bids are received from more than one Bidder owned, directly or indirectly, by the same person.

Clarification

Clarification of the bidding document may be requested in writing by any Bidder and should be sent to;

**The Procurement Director
Zimbabwe Revenue Authority (ZIMRA)
10th Floor, ZB Centre Building
Corner Kwame Nkrumah Ave/ First Street
Harare, Zimbabwe.**

Or via Email to procurement@zimra.co.zw

Such queries should be submitted within 6 days from the date of publication and responses to questions / queries will be made in writing to all prospective bidders at least 5 days before tender closing.

Pre-bid meeting

There shall be a compulsory pre-bid meeting on Tuesday 15 March 2022 at ZIMRA Kurima House, 2nd floor, 89 Nelson Mandela Avenue Harare

Validity of Bids

The minimum period for which the Bidder's bid must remain valid is **90 days** from the deadline for the submission of bids.

Submission of Bids

Bids must be submitted in writing in a sealed envelope to the address below, no later than the date and time of the deadline below. It is the Bidder's responsibility to ensure that they have complete the bid submission register.

The Bidder must mark the envelope with the Bidder's name and address and the Procurement Reference Number.

Bids should be submitted in triplicate with one (1) original copy marked "ORIGINAL" and two (2) copies each marked "COPY" All 3 copies should be in sealed envelopes clearly marked with the details of the tender, and should be deposited in a tender box situated at the below address. In the event of any discrepancy between the original and the copies, the original will prevail.

Late bids will be rejected. The Procuring Entity reserves the right to extend the bid submission deadline but will notify all potential bidders who have collected the bidding documents of the amended bid submission deadline.

Date of deadline	21 March 2022	Deadline Time:	10:00 hours Harare time (GMT + 2 hours)
Submission address:	Zimbabwe Revenue Authority Reception Area, 6th Floor, ZB Centre Corner Kwame Nkrumah Ave/ First Street Harare, Zimbabwe.		

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Means of acceptance:	Bids in the sealed envelopes shall be deposited in a tender box situated at the above address. All the bidders should record their bids in the tender submission register situated thereto, in the format prescribed in the register.
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Bid opening

Bidders and their representatives may witness the opening of bids, which will take place at the submission address immediately following the deadline.

Withdrawal, amendment or modification of Bids

A Bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice, duly signed by an authorized representative. However, no Bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder or any extension of that period.

Delivery Requirements

The delivery period required (from the date of contract signing) and the final destination for delivery are as indicated in the Delivery Schedule in Part 2.

Bid Prices and Discounts

The prices and discounts quoted by the Bidder in the Bid Submission Form and in the Price Schedules must conform to the requirements specified below.

Prices must be quoted as specified in the Price Schedule included in Part 2 Statement of Requirements. In quoting prices, the Bidder is free to use transportation through carriers registered in any eligible country and similarly may obtain insurance services from any eligible country. Prices quoted must include the following costs and components:

- (a) For Goods
 - (i) the price of the Goods and the cost of delivery to the final destination, including the relevant INCOTERM, as stated in the Delivery Schedule;
 - (ii) the custom duties to be paid on the Goods on entry in Zimbabwe, if not already included;
 - (iii) Any other applicable import taxes;
 - (iv) any sales and other taxes due within Zimbabwe which will be payable on the Goods, if not already included;
 - (v) any rebate or mark-up of the local agent or representative.
- (b) for Related Services, (other than inland transportation and other services required to convey the Goods to their final destination), whenever such Related Services are specified in the Schedule of Requirements:

the price of each item comprising the Related Services (inclusive of any applicable taxes).

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PART 1 BIDDING PROCEDURES

Bid Security

The Bidder must complete and sign a "Bid-Securing Declaration" using the form included in Part 2. Any bid not accompanied by a Bid Securing Declaration, will be rejected by the Procuring Entity as non-responsive.

The Bid- Securing Declaration of a Joint Venture (JV) must be in the name of the JV that submits the Bid. If the JV has not been legally constituted at the time of bidding, the Bid-Securing Declaration must be in the names of all intended partners.

Evaluation of Bids

Bids will be evaluated using the following methodology:

1. Preliminary examination to confirm that all documents required have been provided, to confirm the eligibility of Bidders in terms of section 28 (1) of the Regulations and to confirm that the Bid is administratively compliant in terms of section 28 (2) of the Regulations.
2. Technical evaluation to determine substantial responsiveness to the specifications in the Statement of Requirements;
3. Financial evaluation and comparison to determine the evaluated price of bids and to determine the lowest evaluated bid.

Bids failing at any stage will be eliminated and not considered in subsequent stages.

Evaluation criteria

The Procuring Entity's evaluation of a Bid will take into account, in addition to the Bid Price, the following criteria and methodologies.

- (a) **Delivery schedule:** The specified Goods are required to be delivered by the date indicated in the Delivery Schedule in Part 2. In the event that the supplier cannot meet the stated lead times, they should indicate their proposed delivery period.
- (b) **Deviation in payment schedule:** The payment schedule is stated in the Special Conditions of Contract (SCC) in Part 3. A Bidder may propose a deviation from the schedule and this is subject to negotiation with the Procuring Entity.
- (c) **Cost of major replacement components, mandatory spare parts, and service:**
Bidders must state the unit prices for these items. The total cost of these items and quantities will be added to the Bid price, for evaluation purposes only.

Domestic Preference

A margin of preference, in accordance with the procedures outlined in section 8 of the Regulations, will apply.

- (a) The percentage of preference to be given to domestic providers is 0%
- (b) The percentage of preference to be given to women-owned businesses is 0%
- (c) Eligibility for the margin of preference will be based on the following factors : ownership, location of bidder or production facilities, origin of labour, raw material or components, extent of proposed sub-contracting or association with local partners
- (d) Documentation required from the Bidder as evidence of eligibility for the margin of preference is/are: CR14, CR6, Certificate of Incorporation and other relevant or equivalent documents.

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PART I BIDDING PROCEDURES

Eligibility and Qualification Criteria

Bidders are required to meet the criteria in section 28 of the Act to be eligible to participate in public procurement and to be qualified for the proposed contract. They must therefore provide any available documentation and certify their eligibility in the Bid Submission Sheet. To be eligible, Bidders must

1. have the legal capacity to enter into a contract;
2. not be insolvent, in receivership, bankrupt or being wound up, not have had business activities suspended and not be the subject of legal proceedings for any of these circumstances;
3. have fulfilled their obligations to pay taxes and social security contributions in Zimbabwe (for Zimbabwean companies only)
4. not have a conflict of interest in relation to this procurement requirement;
5. not be debarred from participation in public procurement under section 72 (6) of the Act and section 74(1) (c), (d) or (e) of the Regulations or declared ineligible under section 99 of the Act;
6. have the nationality of an eligible country as specified in the Special Conditions of Contract; and have been registered with the Authority as a Supplier and have paid the applicable Supplier Registration Fee set out in Part III of the Fifth Schedule to the Regulations (for Zimbabwean companies only)

Participation in this bidding procedure is open to Zimbabwean bidders only.

Origin of Goods

All goods and related services must have as their country of origin an eligible country, as specified in the Special Conditions of Contract.

Technical Criteria

The Technical Specifications Sheet details the minimum specification of the goods required. The goods offered must meet this specification, but no credit will be given for exceeding the specification. No alternatives to technical specifications given shall be accepted for evaluation.

Currency

Bids should be priced in United States Dollars. The currency of evaluation will be United States Dollars. Currency of payment shall be the Zimbabwean Dollar, after the application of RBZ exchange midrate at the date of payment.

Award of Contract

The lowest evaluated bid, after application of any additional evaluation criteria, including any margin of preference, which is substantially responsive to the requirements of this bidding document will be recommended for award of contract. The proposed award of contract will be by issue of a Notification of Contract Award in terms of section 55 of the Act which will be effective until signature of the contract documents in accordance with Part 3: Contract. Unsuccessful Bidders will receive the Notification of Contract Award and, if they consider they have suffered prejudice from the process, they may within 14 days of receiving this Notification, submit to the Procuring Entity a Challenge in terms of section 73 of the Act, subject to payment of the applicable fee set out in section 44 of and the Third Schedule to the Regulations.

Right to Reject

The Procuring Entity reserves the right to accept or reject any Bids or to cancel the procurement process and reject all Bids at any time prior to contract award.

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Corrupt Practices

The Government of Zimbabwe requires that Procuring Entities, as well as Bidders and Contractors, observe the highest standard of ethics during the procurement and execution of contracts. In pursuit of this policy:

1. the Procuring Entity will reject a recommendation for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract or been declared ineligible to be awarded a procurement contract under section 99 of the Act;
2. the Authority may under section 72 (6) of the Act impose the sanctions under section 74 (1) of the Regulations; and
3. any conflict of interest on the part of the Bidder must be declared.

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PART 1 BIDDING PROCEDURES

Bid Submission Sheet

{Note to Bidders: Complete this form with all the requested details and submit it as the first page of your Bid. Attach the completed Statement of Requirements and any other documents requested in Part 1. Ensure that your Bid is authorised in the signature block below. A signature and authorisation on this form will confirm that the terms and conditions of this Bid prevail over any attachments. If your Bid is not authorised, it may be rejected. If the Bidder is a Joint Venture (JV), the Bid must be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives.

Bidders must mark as "CONFIDENTIAL" information in their Bids which is confidential to their business. This may include proprietary information, trade secrets or commercial or financially sensitive information}.

Procurement Reference Number:	
Subject of Procurement:	
Name of Bidder:	
Bidder's Reference Number:	
Date of Bid:	

We offer to supply the items listed in the attached Statement of Requirements, at the prices indicated on the attached Price Schedule and in accordance with the terms and conditions stated in your Bidding Document referenced above.

We confirm that we meet the eligibility criteria specified in Part 1: Procedures of Bidding.

We declare that we are not debarred from bidding and that the documents we submit are true and correct.

The validity period of our bid is: {days} from the date of submission.

We confirm that the prices quoted in the attached Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision, variation or adjustment.

Bid Authorised by:

Signature	Name:
Position:	Date:(DD/MM/YY)
Authorised for and on behalf of:			
Company		
Address:		

PART 2: STATEMENT OF REQUIREMENTS

Name of Bidder:	
Bidder's Reference Number:	

List of Goods and Price Schedule

Currency of Bid:.....

Item No ¹	Description of Goods	Quantity ²	Unit Price ³	Total Price ⁴
			[to be provided by the Bidder]	[to be provided by the Bidder]
1.	Supply, delivery, installation and commissioning of a voltage stabilizer for ZIMRA Kurima main data centre (as per the technical specifications as given in the statement of requirements)	01		

NB: For all equipment, an Original Equipment Manufacturer (OEM) certificate should be included in the bidding documents.

Note 1: The total price should be inclusive of all duties and taxes.

Note 2: The description or quantity must indicate the unit of measure where relevant.

Note 3: Unit and total prices must be for delivery through to the final destination stated in Part 1.

Note 4: Include any additional costs, such as installation or commissioning.

Note 5: Grey and recycled products will not be accepted. Only genuine original products will be accepted.

Note 6: The price to be quoted in the Price Schedule must be the total price of the bid, excluding any discounts offered.

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VOLTAGE STABILIZER FOR ZIMRA KURIMA MAIN DATA CENTRE.

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA NCB 15/2022

PART 2 STATEMENT OF REQUIREMENTS

Delivery Schedule

Name of Bidder:	
Bidder's Reference Number:	

{Note to Bidders: If the delivery period offered, or any other details, differ from the requirements below, this should be stated in your tender}.

Item No	Description of Goods	Qty	UOM	Delivery Date Required by Procuring Entity and applicable INCOTERM	Bidder's offered Delivery period
					{to be provided by the Bidder}
1.	Supply, delivery, installation and commissioning of a voltage stabilizer for ZIMRA Kurima main data centre (as per the technical specifications as given in the statement of requirements)	1	each	4 weeks	

The delivery period required is measured from the date of the signing of the Contract between the Procuring Entity and the Bidder.

The site for delivery of the goods is :	Zimbabwe Revenue Authority (ZIMRA) Kurima House 89 Nelson Mandela Ave Harare Zimbabwe
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Technical Specification and Compliance

Background

The Authority owns and runs a data centre for all its systems at Kurima house, the data centre is powered by supply from Zesa and has two back-up generators. The data centre server rooms temperatures are controlled by air conditioners. Of late the power supply from Zesa has always been fluctuating and several engagements have been done with them and they have set the supply to the best achievable voltage but due changes in the grid load the fluctuations always happen in the morning and at the close of business when power requirement in the grid changes. During this fluctuations ZESA and Generator interchange power supply repeatedly resulting in air conditioners to switch off on safety thereby affecting smooth operations of the data centre.

Given the above, ZIMRA wishes to procure a voltage stabiliser to be incorporated into the data centre power supply circuit to:

1. Accept a range of voltages and then give a constant nominal output, In Zimbabwe voltages go as low as 165V to a high of 300V which is far much above the nominal 230V
2. Provide guaranteed High output voltage stability even for wide input fluctuation.
3. Guarantee absence of introduced harmonic distortion.
4. Provide smooth and reliable regulation of the load voltage ensuring a $\pm 0.5\%$ accuracy even with important input voltage variation.

TECHNICAL SPECIFICATION AND COMPLIANCE SHEET

Name of Bidder:	
Bidder's Reference Number:	

The Goods and Related Services must comply with following Technical Specifications and Standards.

Bidder must indicate the full specification of the items offered and their compliance with the specification required

The specifications of the Voltage stabilizer are as follows:

Parameter	Description	Expected
Voltage input range	Voltage stabilizer to accept a range of voltages and then give a constant nominal output. Voltages go as low as 165V to 300V that is $\pm 30\%$ of the nominal 230V.	$\pm 30\%$ of the Nominal voltage
Capacity	Capacity is the maximum load that the Stabilizer is expected to support. The expectation is that the stabilizer should support the expected capacity load over the entire voltage input range. The	Rated capacity across the entire -30% to +30%

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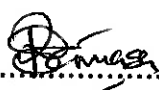
PART 2 STATEMENT OF REQUIREMENTS

Parameter	Description	Expected
	stabilizer to be rated as 300Kva at nominal voltage of 230V.	range of input voltages.
Bypass and full protection mechanism	To avoid disturbing the power supply during maintenance, a bypass and protection kit is required to be part of the stabilizer to provide that.	Bypass and protection kit
Durability	Durability is measured by how much the manufacturer has confidence in their product. This is mostly expressed in terms of warranty.	24 months warranty
Installation	Installation of the equipment by the supplier will guarantee proper installation	Supplier to install and commission the voltage stabilizer

The detailed technical evaluation will examine the technical specification of the items offered determine whether this meets the minimum specifications given. Bidders must state compliance. **Bidders must include technical literature to positively support the details provided.**

Declaration by the Accounting Officer

I declare that the procurement is based on neutral and fair technical requirements and bidder qualifications.


.....
Signed

14.03.2022
.....
Date

Bid-Securing Declaration

{The Bidder must fill in this Form in accordance with the instructions indicated, where it has been stated in the Bidding Procedures that a Bid-Securing Declaration is a requirement of bidding}.

Procurement Reference number:

Date:[date (in day, month and year format)]

Bidder's Reference Number:

To: {full name of Procuring Entity}

We, the undersigned, declare that:

We understand that, according to the terms and conditions of your bidding documents, bids must be supported by a Bid-Securing Declaration.

We accept that we may be debarred from bidding for any contract with a Procuring Entity in Zimbabwe for a period of time to be determined by the Authority, if we are in breach of our obligation(s) under the bidding conditions, because:

- (a) we have withdrawn our Bid during the period of Bid validity; or
- (b) having been notified of the acceptance of our Bid by the Procuring Entity during the period of bid validity, we fail or refuse to execute the Contract.

We understand this Bid Securing Declaration will expire if we are not the successful Bidder, either when we receive your notification to us of the name of the successful Bidder, or twenty-eight days after the expiration of our Bid, whichever is the earlier.

Signed	Name:
In capacity of:	Date:(DD/MM/YY)
Duly authorised for and on behalf of:	
Company	
Address:	
.....	
Corporate Seal (where appropriate)	

{Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all the partners to the Joint Venture that submits the Bid.

PART 3 CONTRACT

Contract Agreement

Procurement Reference:

THIS CONTRACT AGREEMENT is made the *[insert: date]* day of *[insert: month]*.
[insert: year].

BETWEEN

- (1) Zimbabwe Revenue Authority (*ZIMRA*) a corporate body established by the Revenue Authority Act (Chapter 23:11) having its principal offices at 6th floor ZB Centre, Corner Kwame Nkrumah Avenue and First, Harare (hereinafter called “the Procuring Entity”), and
- (2) *[TBA]*, a corporation incorporated under the laws of *[insert: country of Contractor]* and having its principal place of business at *[insert full postal address of Contractor]* (hereinafter called “the Contractor”).

WHEREAS the Procuring Entity invited Bids for the supply and delivery of batteries and inverters and has accepted a Bid by the Contractor for the supply of those Goods and Services in the sum of *[TBA]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are assigned to them in the General and Special Conditions of Contract referred to below.
2. The following documents shall constitute the Contract between the Procuring Entity and the Contractor, and each shall be read and construed as an integral part of the Contract:
 - (a) This Contract Agreement;
 - (b) Special Conditions of Contract;
 - (c) General Conditions of Contract;
 - (d) Technical Requirements (including Schedule of Requirements and Technical Specifications);
 - (e) The Contractor’s Bid, original Price Schedules and Delivery Schedule;
 - (f) The Procuring Entity’s Notification of Contract Award;
3. This Contract Agreement shall prevail over all other Contract Documents. In the event of any discrepancy or inconsistency within the Contract Documents, then the documents shall prevail in the order listed above.

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BATTERIES AND INVERTERS FOR
NYAMAPANDA AND PLUMTREE SOLAR SYSTEM RESTORATION**

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 01/2020

PART 3 CONTRACT

4. In consideration of the payments to be made by the Procuring Entity to the Contractor as mentioned below, the Contractor hereby agrees with the Procuring Entity to provide the Goods and Services and to remedy any defects in them in conformity with the Contract.
5. The Procuring Entity hereby agrees to pay the Contractor in consideration of the provision of the Goods and Services and the remedying of any defects in them, the Contract Price or such other sum as may become payable under the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Zimbabwe on the day, month and year indicated above.

For and on behalf of the Procuring Entity

Signed:
Name:	
In the capacity of:	<i>[Title or other appropriate designation]</i>

For and on behalf of the Contractor

Signed:
Name:	
In the capacity of:	<i>[Title or other appropriate designation]</i>

General Conditions of Contract

Any resulting contract is subject to the Zimbabwe General Conditions of Contract (GCC) for the Procurement of Goods (copy available on request) except where modified by the Special Conditions below.

Special Conditions of Contract

Procurement Reference Number: ZIMRA NCB 15/2022

The clause numbers given in the first column correspond with the relevant clause number of the General Conditions of Contract.

GCC reference	Special Conditions
GCC 7.5	Eligible Countries: All countries are eligible.
GCC 8.1	Notices: Any notice shall be sent to the following addresses: For the Procuring Entity, the address shall be as given in the Contract document and the contact shall be: The Procurement Director Zimbabwe Revenue Authority, 10th Floor, ZB Centre, Cnr First Street/Kwame Nkrumah Avenue, Harare, Zimbabwe Switchboard:+263 242 790 811-4 Ext. 317, Mobile:+263 712 840 055, Direct: +263 242 773 040 E-Mail: jtarume@zimra.co.zw or procurement@zimra.co.zw For the Contractor, the address shall be as given in the Bid and the contact shall be <i>{state name of contact}</i>
GCC 19.1	Liquidated Damages: Liquidated Damages in terms of section 88 of the Act shall apply. In the case of delays in the delivery of goods, the Contractor will be liable to pay damages of 0.5% of contract price per week of delay up to a maximum of 10% of contract value. If 10% is exceeded, the contract may be cancelled NB. The contractor will not be charged liquidated damages when the delay in delivery or performance is beyond the contractor's control and is not caused by fault or negligence on the part of the contractor.

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BATTERIES AND INVERTERS FOR
NYAMAPANDA AND PLUMTREE SOLAR SYSTEM RESTORATION**

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PART 3 CONTRACT

GCC reference	Special Conditions
GCC 21.2	<p>Packing, Marking and Documentation: The goods shall meet the following special packing requirements in addition to the general requirements stated in GCC clause 21.1. Suitable Export packaging.</p> <p>The documents to be furnished by the Contractor are:</p> <ol style="list-style-type: none"> 1. A negotiable bill of lading when the goods are coming by sea 2. An airway bill, when the goods are coming by Air 3. A road consignment note, when the goods are coming by road 4. Insurance certificate, <p><u>For Goods from outside Zimbabwe</u></p> <p>Upon shipment, the Contractor shall notify the Procuring Entity and the insurance company in writing of the full details of the shipment. In the event of Goods sent by airfreight, the Contractor shall notify the Procuring Entity a minimum of forty-eight (48) hours ahead of dispatch, the name of the carrier, the flight number, the expected time of arrival, and the waybill number. The Contractor shall email and then send by courier the following documents to the Procuring Entity, with a copy to the insurance company:</p> <ol style="list-style-type: none"> (i) one original and two copies of the Contractor's invoice, showing the Procuring Entity as the consignee; the Contract number, Goods description, quantity, unit price, and total amount. Invoices must be signed in original; (ii) one original and two copies of the negotiable, clean, on-board through bill of lading marked "freight prepaid" and showing Procuring Entity as the consignee and Notify Party as stated in the Contract, with delivery through to final destination as per the Schedule of Requirements and two copies of non-negotiable bill of lading, road consignment note, truck or air waybill, or multimodal transport document, marked "freight prepaid" and showing delivery through to final destination as per the Schedule of Requirements; (iii) two copies of the packing list identifying contents of each package; (iv) copy of the Insurance Certificate, showing the Procuring Entity as the beneficiary; (v) one original of the manufacturer's or Contractor's Warranty Certificate covering all items supplied; (vi) original copy of the Certificate of Inspection furnished to the Contractor by the nominated inspection agency and six copies [<i>pre-shipment inspection is not required</i>];

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BATTERIES AND INVERTERS FOR
NYAMAPANDA AND PLUMTREE SOLAR SYSTEM RESTORATION**

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 01/2020

PART 3 CONTRACT

GCC reference	Special Conditions
	<p>For Goods From Within Zimbabwe</p> <p>Upon or before delivery of the Goods, the Contractor shall notify the Procuring Entity in writing and deliver the following documents to the Procuring Entity:</p> <ul style="list-style-type: none">(i) one original and two copies of the Contractor's invoice, showing the Procuring Entity, the Contract number, Goods' description, quantity, unit price, and total amount. Invoices must be signed in original;(ii) two copies of delivery note, road consignment note, truck or air waybill, or multimodal transport document showing Procuring Entity as the consignee and delivery through to final destination as stated in the Contract;(iii) copy of the Insurance Certificate, showing the Procuring Entity as the beneficiary;(iv) four copies of the packing list identifying contents of each package;(v) one original of the manufacturer's or Contractor's Warranty certificate covering all items supplied; <p>The above documents shall be received by the Procuring Entity before arrival of the Goods and, if not received, the Contractor will be responsible for any consequent expenses.</p>

**BIDDING DOCUMENT FOR THE SUPPLY AND DELIVERY OF BATTERIES AND INVERTERS FOR
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PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 01/2020

PART 3 CONTRACT

GCC reference	Special Conditions
GCC 22.1	Insurance: The Goods shall be insured in accordance with the specified Incoterms.
GCC 23.1 & 23.2	Inspections and tests: the tests and/or inspections of the Goods and Related Services that the Contractor is required to carry at its own expense are: 100% inspection on technical compliance.
GCC 24.1	Performance security: A performance security of 10% of the contract price shall be required in the form of a bank guarantee.
GCC 24.4	Reduction of performance security. Not Applicable
GCC 25.1	Warranty: The period of the warranty shall be a minimum of 12 months .
GCC 25.6	Failure to remedy a defect: The period allowed to the Contractor to remedy a defect during the period of the Warranty shall be 30 days .
GCC 29.1	<p>Price adjustments: The following price adjustments are applicable.</p> <p>When the application of price adjustment would modify the initial price by more than twenty per centum or would modify the balance owing under the contract by more than twenty per centum, the procuring entity may terminate the contract</p>
GCC 30.1	<p>Terms of Payment: The structure of payments shall be:</p> <p>Acceptance: The Contract Price shall be paid to the Contractor within thirty (30) days after the date of the acceptance certificate for the respective delivery issued by the Procuring Entity.</p> <p>In the event that advance payment is required, the Contractor must avail a bank guarantee of the equivalent amount from a reputable registered commercial bank redeemable in Zimbabwe.</p>
GCC 31.1	Contract Administration Fee: The Contract Administration Fee set out in Part V of the Fifth Schedule of the Regulations is due upon the signing of the Contract and the applicable Fee is ZW\$65,000.00