www.zimra.co.zw

PUBLIC NOTICE:
RETURNS AND PAYMENTS DUE 10 AUGUST 2024

The Zimbabwe Revenue Authority hereby reminds all Taxpayers that the following returns and remittances for the month ended **31st July** are due on or before **10 August 2024.**

1. Returns Due

- Pay as You Earn (PAYE) Remittances
- Withholding Taxes Returns
- Value Chain Withholding Tax Returns
- Presumptive Tax Return

2. How to Submit the Returns

Returns should be submitted online through the Self Service Portal **(SSP)** on mytaxselfservice.zimra.co.zw

Submission of PAYE return

Employers are required to submit the short PAYE return on TaRMS. On submission of the PAYE return, please take note of the following:

- The short PAYE form will request employers to fill in and attach the PAYE template in excel format. The PAYE template to be used is only downloadable from the PAYE pending return on the Self-Service Portal.
- The system will check the accuracy of the attached PAYE template file structure. If the template is in the correct structure, the system will finish off the submission process. If the template structure is not correct, the PAYE return will fail to submit, and an error message will be displayed.

3. Payment of taxes to ZIMRA

Taxpayers can make payments into the ZIMRA Bank Account by way of Cash deposits and bank transfers through their linked bank accounts. The bank will validate the payment before posting the transaction. The validation parameter is the Taxpayer Identity Number (TIN), hence it is of paramount importance that the TIN is captured correctly all the time.

- Taxpayers are advised that forms for TaRMS purposes provided by banks have mandatory fields to be filled, including Taxpayer's Name and TIN.
- When making payments, a Taxpayer does not need to indicate the tax obligation being settled. Only the TIN and taxpayer name are required. Validation of taxpayer TIN is done by the bank through its integration with TaRMS, upon which the transaction is credited to the ZIMRA Bank Accounts.
- Funds in the ZIMRA Bank Account require a Tax Return for payment to be recognized and posted to the Taxpayer's Ledger in TaRMS. This means that tax payments should immediately be followed by the submission of a tax return or tax return can be submitted first for the tax obligation being settled. Without the tax return submission, no tax obligation will have been paid.

4. Outstanding Returns and Payment of Taxes

Taxpayers should ensure submission of all outstanding returns as well as remittances of all taxes which should be paid on time and in full.

My Taxes, My Duties: Building My Zimbabwe

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