



PUBLIC NOTICE: RETURNS SUBMISSION & PAYMENTS DUE 10 MARCH 2023 FOR:

- 1) Pay as You Earn [PAYE]
- 2) Withholding Taxes / Royalties / Presumptive Tax
- 3) Intermediate Money Transfer Tax (IMTT)

The Zimbabwe Revenue Authority (ZIMRA) hereby reminds all its valued clients that the following returns and payments for the month of **February 2023** are due on or before the **10th of March 2023**.

1. Returns Due

- a) Employees Tax or Pay As You Earn (PAYE) Remittances – [P2 Remittance Advice Form]
- b) Withholding Taxes / Royalties Returns / Presumptive Tax – [REV5 Form]
- c) Intermediate Money Transfer Tax (IMTT) – [REV5B Form]

2. How To Submit The Due Returns?

The following issues are reminded to all taxpayers in this regard:

- ✓ All PAYE Remittances Advices (P2 forms) should be completed in full and submitted through the ZIMRA e-services platform (<https://efiling.zimra.co.zw>) or ZIMRA e-taxes platform (<https://etaxes.zimra.co.zw>)
- ✓ Where remuneration has been paid in ZWL and Forex, two P2 forms should be submitted one in ZWL and another in Forex. Where a taxpayer has received remuneration solely in one currency, they should also submit two P2 forms, i.e. a P2 form reflecting remuneration in the currency paid and a nil return for the other currency.
- ✓ Please note that taxpayers must use the online platforms for submission of returns. However, in the event a taxpayer fails to submit the P2 form on the E-services or E-taxes platform, they can scan and email the return to the relevant email address from the list below depending on the region the taxpayer is in.
- ✓ All Withholding Taxes / Royalties Returns / Presumptive Tax – [REV5 Form] and IMTT return (REV 5B form), should be submitted via relevant email addresses as shown below:

Station	Tax Head	E-Mail Address
LCO Clients	PAYE returns	PAYELCOreturn@zimra.co.zw
	Withholding Tax returns	WHTLCOreturn@zimra.co.zw
	IMTT Returns	IMTT@zimra.co.zw
MCO Clients	PAYE returns	PAYEMCOreturn@zimra.co.zw
	Withholding Tax returns	WHTMCOreturn@zimra.co.zw
	IMTT Returns	IMTT@zimra.co.zw
SCO Clients	PAYE returns	PAYESCOreturn@zimra.co.zw
	Withholding Tax returns	WHTSCOreturn@zimra.co.zw

	IMTT Returns	IMTT@zimra.co.zw
Bulawayo	All Tax Heads	mhlahandlelareturn@zimra.co.zw
Victoria Falls	All Tax Heads	vicfallsreturn@zimra.co.zw
Hwange	All Tax Heads	hwangereturn@zimra.co.zw
Gwanda	All Tax Heads	gwandareturn@zimra.co.zw
Beitbridge	All Tax Heads	beitbridgereturn@zimra.co.zw
Masvingo	All Tax Heads	masvingoreturn@zimra.co.zw
Mutare	All Tax Heads	mutarereturn@zimra.co.zw
Gweru	All Tax Heads	gwerureturn@zimra.co.zw
Chiredzi	All Tax Heads	chiredzireturn@zimra.co.zw
Zvishavane	All Tax Heads	zvishavanereturn@zimra.co.zw
Chipinge	All Tax Heads	chipingereturn@zimra.co.zw
Rusape	All Tax Heads	rusapereturn@zimra.co.zw
Kwekwe	All Tax Heads	kwekwereturn@zimra.co.zw
Kadoma	All Tax Heads	kadomareturn@zimra.co.zw
Chinhoyi	All Tax Heads	chinhoyireturn@zimra.co.zw
Kariba	All Tax Heads	karibareturn@zimra.co.zw
Marondera	All Tax Heads	maronderareturn@zimra.co.zw
Bindura	All Tax Heads	bindurareturn@zimra.co.zw

3. Payment of taxes to ZIMRA

When making payments to ZIMRA, please ensure that the following details are provided and correctly captured so that the payments is credited on correct accounts:

- i. Name of Company
- ii. Business Partner Number (BPN)
- iii. Tax obligation e.g. PAYE, VAT, Withholding Tax etc

4. Outstanding Returns and Debts

Taxpayers who are in arrears with regards to their tax obligations are required to settle the outstanding amounts or to engage their nearest ZIMRA Offices to discuss and agree on a way forward. ZIMRA urges its valued taxpayers to file their returns and pay taxes due on time and in full to avoid follow-ups.

My Taxes, My Duties: Building My Zimbabwe!!

Public Notice 14 of 2023, issued on 05/02/2023

 www.zimra.co.zw
 @Zimra_11
 ZIMRA.ZW

