



PUBLIC NOTICE: RETURNS SUBMISSION & PAYMENTS DUE 10 FEBRUARY 2023 FOR:

- 1) Pay as You Earn [PAYE]**
- 2) Withholding Taxes / Royalties / Presumptive Tax**
- 3) Intermediate Money Transfer Tax (IMTT)**

The Zimbabwe Revenue Authority (ZIMRA) hereby reminds all its valued clients that the following returns and payments for the month of **January 2023** are due on or before the **10th of February 2023**.

1. Returns Due

- a) Employees Tax or Pay As You Earn (PAYE) Remittances – [P2 Remittance Advice Form]
- b) Withholding Taxes / Royalties Returns / Presumptive Tax – [REV5 Form]
- c) Intermediate Money Transfer Tax (IMTT) – [REV5B Form]

2. How To Submit The Due Returns?

The following issues are reminded to all taxpayers in this regard:

- ✓ All PAYE Remittances Advices (P2 forms) should be completed in full and submitted through the ZIMRA e-services platform (<https://efiling.zimra.co.zw>) or ZIMRA e-taxes platform (<https://etaxes.zimra.co.zw>)
- ✓ Please note that taxpayers must use the online platforms for submission of returns. However, in the event a taxpayer fails to submit the P2 form on the e-services or e-taxes platform, they can scan and email the return to the relevant email address from the list below depending on the region the taxpayer is in.
- ✓ All Withholding Taxes / Royalties Returns / Presumptive Tax – [REV5 Form] and IMTT return (REV 5B form), should be submitted via relevant email addresses as shown below

Station	Tax Head	E-Mail Address
LCO Clients	PAYE returns	PAYELCOreturn@zimra.co.zw
	Withholding Tax returns	WHTLCOreturn@zimra.co.zw
	IMTT Returns	IMTT@zimra.co.zw
MCO Clients	PAYE returns	PAYEMCOreturn@zimra.co.zw
	Withholding Tax returns	WHTMCOreturn@zimra.co.zw
	IMTT Returns	IMTT@zimra.co.zw
SCO Clients	PAYE returns	PAYESCOreturn@zimra.co.zw
	Withholding Tax returns	WHTSCOreturn@zimra.co.zw
	IMTT Returns	IMTT@zimra.co.zw

3. Payment of taxes to ZIMRA

When making payments to ZIMRA, please ensure that the following details are provided and correctly captured so that the payments may be credited on correct accounts:

- i. Name of Company
- ii. Business Partner Number (BPN)
- iii. Tax obligation e.g. PAYE, VAT, Withholding Tax etc

4. Outstanding Returns and Debts

Taxpayers who are in arrears concerning to their tax obligations are required to settle the outstanding amounts or to engage their nearest ZIMRA Offices to discuss and agree on a way forward. ZIMRA urges its valued taxpayers to file their returns and pay taxes due on time to avoid follow-ups.

My Taxes, My Duties: Building My Zimbabwe!!

Public Notice No. 10 of 2023, issued on 02/02/2023

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