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PUBLIC NOTICE: RENEWAL OF CLEARING AGENTS LICENSES FOR 2023

The Zimbabwe Revenue Authority (ZIMRA) wishes to remind all registered Customs Clearing Agents that applications for the renewal of clearing agents' licenses for the year 2023 will be opened from **01 September 2022 to 31 October 2022**.

SUBMISSION OF RENEWAL APPLICATIONS




Registered Clearing Agents are urged to take note of the following issues:

- ✚ Applications should be submitted online on e-Form No. 64 on the ASYCUDA World Clearing Agent Management platform by not later than the 31st October 2022.
- ✚ All applications must be accompanied by the supporting documentation as provided on the list of standard requirements, bearing in mind that there will be no need to submit relevant information submitted in the previous licensing period.
- ✚ A list of the standard requirements will be circulated via the usual media platforms to all clearing agents through the various clearing agents' associations. The same will also be posted on the ZIMRA Website www.zimra.co.zw for your convenience. .
- ✚ All clearing agents are reminded to attend to all system based outstanding transactions and obligations within ASYCUDA World (e.g. Registered entries, Y-Assessments, removals in transit, Form 45 query notifications, etc.)
- ✚ Only outstanding transactions of more than **30 days** prior to the date of opening of the on-line application for renewal shall be considered as outstanding for the purposes of the license renewal.
- ✚ Please note that ASYCUDA World is configured to automatically reject license renewal applications where the applicant has outstanding transactions and obligations.
- ✚ Outstanding manually processed transactions (e.g. Applications for Temporary Importation Privileges (ATIPs), Notices of Embargoes, Report Orders etc.) should be cleared directly with the respective regions and ports of entry to the satisfaction of the Regional Managers to enable them to issue the standard certification memoranda to that effect.
- ✚ All agents are urged to adhere to the application timelines as applications for extensions of the licensing period will only be attended to, strictly, where these carry merit.

SUPPORT TEAM

The **Agents Bond National Team** will be available to assist where clearing agents encounter challenges. Queries should be forwarded to the group email address AgentsBondsNational@zimra.co.zw or by phone to the individuals listed below.

Contact Numbers:

-  G. Chirapa +263772126950
-  Z. Damiso +263719379969
-  M. Machekanyanga +263719556779

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