



PUBLIC NOTICE: RETURN SUBMISSION & PAYMENTS

DUE 10 December 2021 FOR:

- 1) Pay As You Earn [PAYE]
- 2) Withholding Taxes / Royalties / Presumptive Tax
- 3) 3) Intermediate Money Transfer Tax (IMTT)

The Zimbabwe Revenue Authority (ZIMRA) hereby reminds all its valued clients that the following returns and payments for the month of November 2021 are due on the 10th of December 2021.

1. **Returns Due**

- a) Employees Tax or Pay As You Earn (PAYE) Remittances – [P2 Remittance Advice Form]
- b) Withholding Taxes / Royalties Returns / Presumptive Tax – [REV5 Form]
- c) Intermediate Money Transfer Tax (IMTT) – [REV5B Form]

2. **HOW TO SUBMIT THE DUE RETURNS?**

The following issues are reminded to all taxpayers in this regard:

- ✓ All PAYE Remittances Advices (P2 forms) should be completed in full and submitted through the ZIMRA e-services platform (<http://efiling.zimra.co.zw>).
- ✓ In the event a taxpayer fails to submit the P2 form on the e-services platform, taxpayers are encouraged and reminded to proceed scanning and emailing the return to the relevant email address from the list below depending on the region the taxpayer is in.
- d) All Withholding Taxes / Royalties Returns / Presumptive Tax – [REV5 Form] and IMTT return (REV 5B form), should be submitted via relevant email addresses as shown below

Station	Tax Head	E-Mail Address
LCO Clients	PAYE returns	PAYELCOreturn@zimra.co.zw
	Withholding Tax returns	WHTLCOreturn@zimra.co.zw
	IMTT Returns	IMTT@zimra.co.zw

MCO Clients	PAYE returns	PAYEMCOreturn@zimra.co.zw
	Withholding Tax returns	WHTMCOreturn@zimra.co.zw
	IMTT Returns	IMTT@zimra.co.zw
SCO Clients	PAYE returns	PAYESCOreturn@zimra.co.zw
	Withholding Tax returns	WHTSCOreturn@zimra.co.zw
	IMTT Returns	IMTT@zimra.co.zw
Bulawayo	All Tax Heads	mhlahlandlelareturn@zimra.co.zw
Victoria Falls	All Tax Heads	vicfallsreturn@zimra.co.zw
Hwange	All Tax Heads	hwangereturn@zimra.co.zw
Gwanda	All Tax Heads	gwandareturn@zimra.co.zw
Beitbridge	All Tax Heads	beitbridgereturn@zimra.co.zw
Masvingo	All Tax Heads	masvingoreturn@zimra.co.zw
Mutare	All Tax Heads	mutarereturn@zimra.co.zw
Gweru	All Tax Heads	gwerureturn@zimra.co.zw
Chiredzi	All Tax Heads	chiredzireturn@zimra.co.zw
Zvishavane	All Tax Heads	zvishavanereturn@zimra.co.zw
Chipinge	All Tax Heads	chipingereturn@zimra.co.zw
Rusape	All Tax Heads	rusapereturn@zimra.co.zw
Kwekwe	All Tax Heads	kwekwereturn@zimra.co.zw
Kadoma	All Tax Heads	kadomareturn@zimra.co.zw
Chinhoyi	All Tax Heads	chinhoyireturn@zimra.co.zw
Kariba	All Tax Heads	karibareturn@zimra.co.zw
Marondera	All Tax Heads	maronderareturn@zimra.co.zw
Bindura	All Tax Heads	bindurareturn@zimra.co.zw

3. Currency of transaction

Taxpayers should ensure that **all taxes are remitted on time, in full and in the currency of transaction** through banks. The following link provides ZIMRA banking details to make payments: <https://www.zimra.co.zw/profile/2037-zimra-bank-accounts>

4. Payment of taxes to ZIMRA

When making payments to ZIMRA, please ensure that the following details are provided and correctly captured so that the payments may be credited on correct accounts:

- i. Name of Company
- ii. Business Partner Number (BPN)
- iii. Tax obligation e.g. PAYE, VAT, Withholding Tax etc

5. OUTSTANDING RETURNS AND DEBTS

Taxpayers who are in arrears with regards to their tax obligations are required to settle the outstanding amounts or to engage their nearest ZIMRA Offices to discuss and agree on a way forward. ZIMRA urges its valued taxpayers to file their returns and pay taxes due on time and in full in the currency of trade to avoid follow-ups.

COVID 19 is real. Always remember to sanitise, wash your hands with water and soap. Stay safe.

Follow us on Twitter  @Zimra_11 Facebook  www.facebook.com/ZIMRA.ZW
and website: www.zimra.co.zw

My taxes, My Duties building my Zimbabwe!

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